

# MEMO

**Date:** May 5, 2021

**To:** All Pharmacy PHIMS Users

**From:** Kathy Koschik, Manager, Public Health Systems, Digital Health, Shared Health  
Sandeep Anand, Director, Home & Community Care, Digital Health, Shared Health

**Cc:** Carol Kurbis, Medical Officer of Health, Manitoba Health  
Richard Baydack, Director, Communicable Disease Control, Manitoba Health  
Megan Janssen, Inventory Management Specialist, Health, Seniors and Active Living, Government of Manitoba  
Gillian Brennan, Executive Director, Clinical Systems, Digital Health, Shared Health

**Re:** **Public Health Information Management System (PHIMS) Update**

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Effective tomorrow, Thursday May 6, 2021, PHIMS will offer additional features for managing inventory.

## **What does this mean for me?**

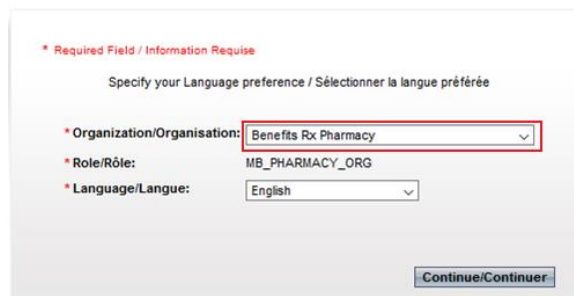
When you login to PHIMS you will see that Manitoba Pharmacy is no longer an option. Instead, you will see the pharmacy where you are located. Having your pharmacy as the organization allows you to see what inventory is left in PHIMS.

Join a free online [PHIMS orientation session webinar](#) to view live demonstration in PHIMS and have your questions answered on PHIMS use. Sessions are held multiple times per week and are available to all pharmacy users.

## **If you are a PHIMS user working at multiple locations:**

When you log into PHIMS at a new location, ensure you have chosen the correct Pharmacy as your Organization. ***You must still set the immunization defaults every time you change locations.*** Remember that incomplete or incorrect set-up can negatively impact your inventory counts and associated billing.

Login / Ouverture de session



\* Required Field / Information Requisite

Specify your Language preference / Sélectionner la langue préférée

\* Organization/Organisation: Benefits Rx Pharmacy

\* Role/Rôle: MB\_PHARMACY\_ORG

\* Language/Langue: English

Continue/Continuer

### **Learn more about how to use PHIMS**

Resources are available online in the [PHIMS Self-learning library](#) including documents with screenshots and video options. Content applicable to the recent change have been added including:

- [Adjusting inventory items](#)
- [Adjusting quantity on hand – adding new inventory](#)
- [Viewing inventory items](#)
- [Inventory: Setting your immunization user defaults \(updated\)](#)

### **Need more support?**

Need support after reviewing the existing resources? Contact the Shared Health Service Desk:

E: [servicedesk@sharedhealthmb.ca](mailto:servicedesk@sharedhealthmb.ca)

Ph: (204) 940-8500

Toll free: 1-866-999-9698

*For urgent matters contact the Service Desk by phone. Follow the menu prompts or stay on the line to reach a live agent*