



Investigations: Add Transmission Events (TE) and Known Contacts – Exposure Quick Entry

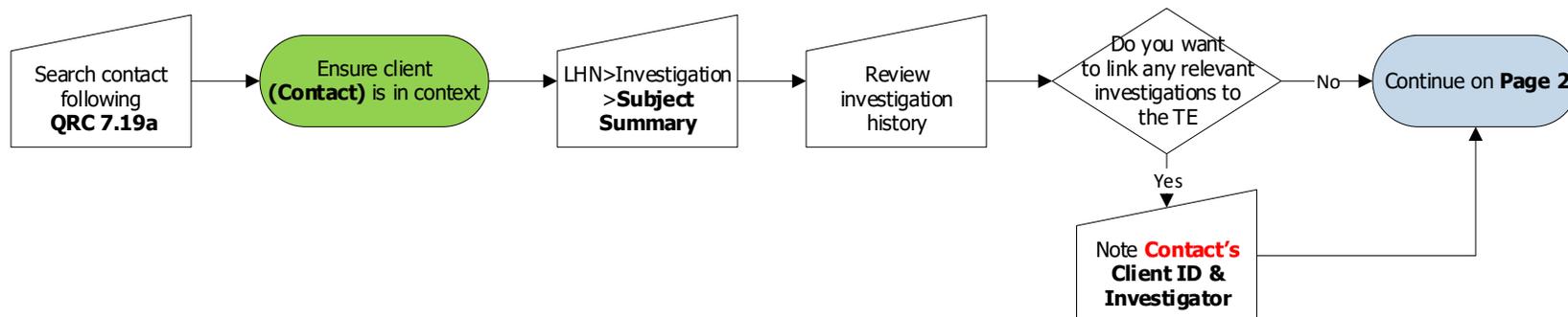
Page 1 of 4

QRC 7.19t

Single, family or small group contacts

PRE WORK

1. Identify Case in PHIMS: Client ID, Case Investigation ID, TE ID
2. Identify Contact, write down PHIMS Client IDs, Last Name & DOB or PHIN



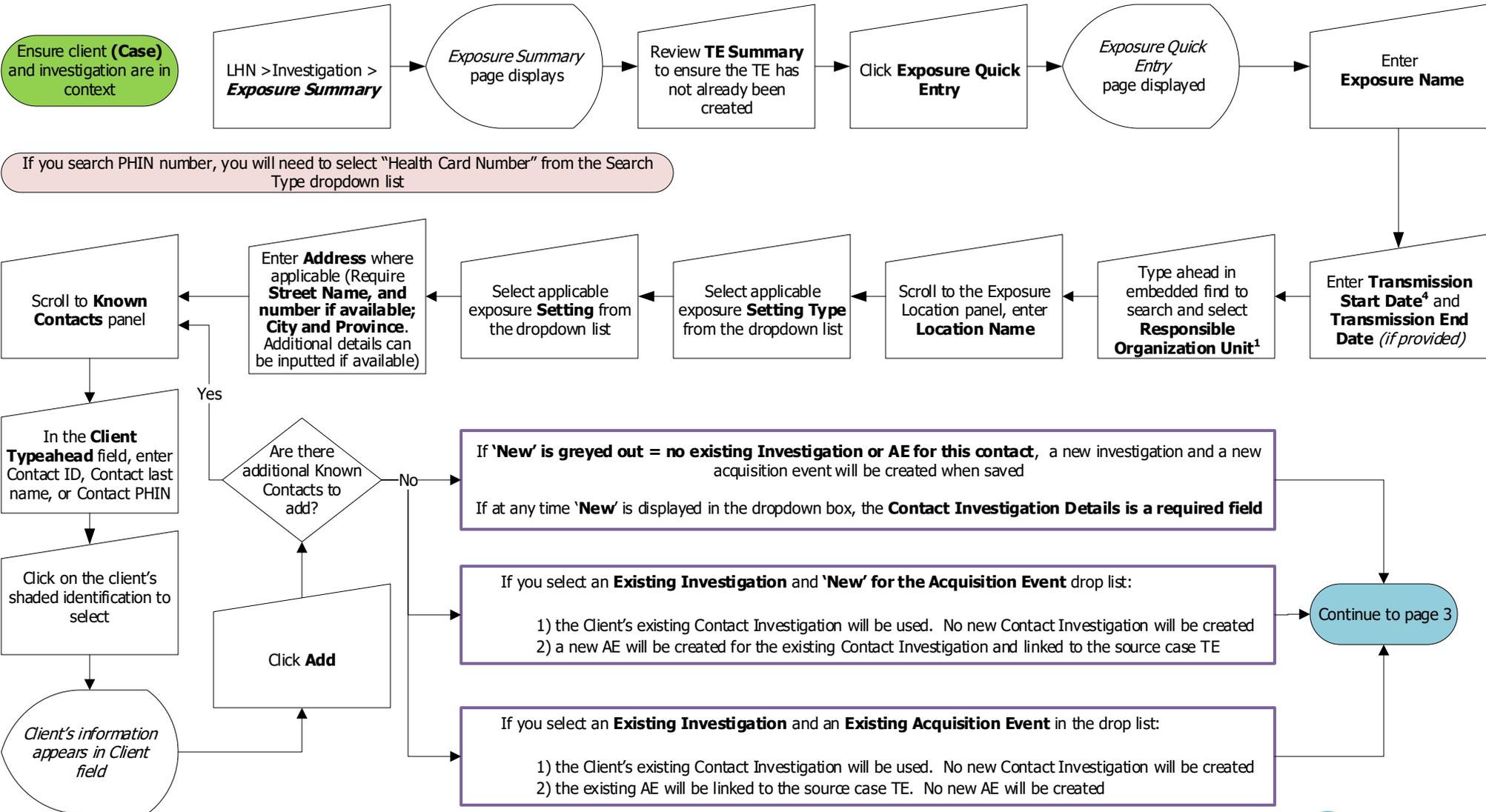
Cohort – How to Add Multiple Contacts Using Cohort and Exposures

PRE WORK

1. Identify Case in PHIMS: Client ID, Case Investigation ID, TE ID
2. Identify list of Contacts, write down PHIMS Client IDs, Last Name & DOB or PHIN



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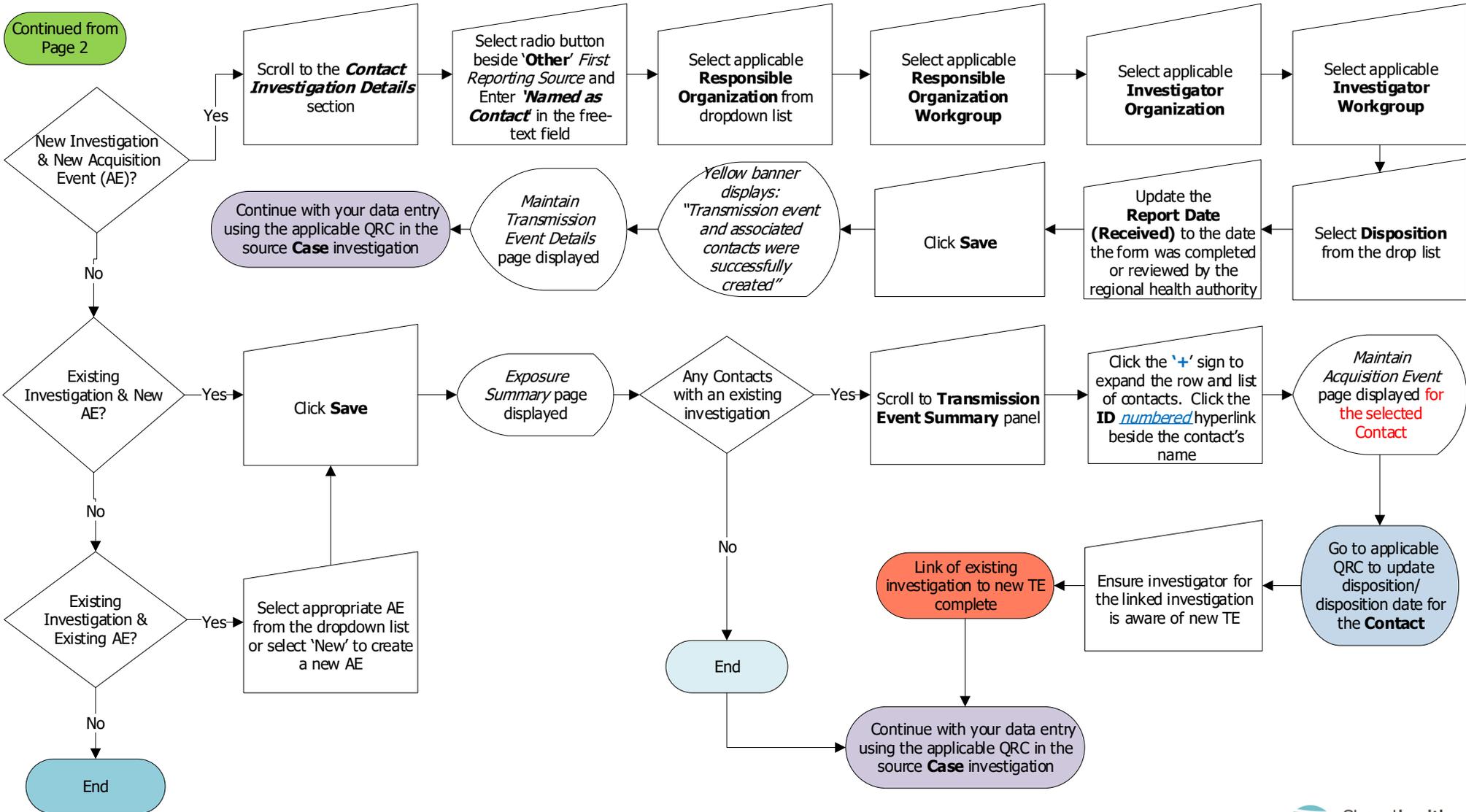


Investigations: Add Transmission Events (TE) and Known Contacts

Page 3 of 4

Page 3 of 4

QRC 7.19t





Investigations: *Adding Transmission Events and Known Contacts*

Page 4 of 4

QRC 7.19t

Points to Remember:

- Known contacts are clients that have been identified by PHIN so the contact can be found in PHIMS.
- Every contact added to a case investigation requires a transmission event. Contacts cannot be added without a transmission event.
- There may be several Transmission Events (TE) in the *Transmission Event Summary*. Click the (+) to open more information about the contact associated with a particular TE.
- Address is required on all Transmission Events (TE) where applicable to a defined setting- at a minimum record Street name (and number if available), City, and Province. Other address details can be inputted if available.

• **Footnotes:**

- 1 The Responsible Organization Unit is the Regional Health Authority that is following up on this Contact's investigation.
- 2 Transmitter Role information is found in the Exposure Details section on the Contact Investigation form.
- 3 Mode of Transmission and Nature of Transmission information is found in the Exposure Details section on the Contact Investigation form.
- 3 4 Exposure Start Date and End Date is found in the Exposure Details section on the Contact Investigation form. Exposure start date should correspond to the defined contact interview period (as specified in the disease specific protocols). If the exact start date is not certain, click the checkbox beside **Estimated**.
- 5 Exposure setting/location information can be found in the Exposure Details section on the Contact Investigation form.
- 6 Disposition information can be found in the Investigation Information section on the Contact Investigation form.