

MEMO

Date: September 17, 2020

To: SH-SS PHIMS Managers, SH-SS PHIMS Users

From: Stephanie Verhoeven, Regional Director – Public Health-Healthy Living
Kathy Koschik, Manager, Public Health Systems, Digital Health, Shared Health
Cornel Van Egmond, Project Manager, Digital Health, Shared Health

cc: Dr. Carol Kurbis, Medical Officer of Health, Manitoba Health, Seniors and Active Living
PHIMS Operations Support Team, PHIMS Project Team

Re: **Go-live of the PHIMS CDI module in Southern Health – Santé Sud (SH-SS)**

Starting **September 22, 2020**, Southern Health – Santé Sud (SH-SS) will be using the Public Health Information Management System (PHIMS) for communicable disease investigations (CDI).

- All cases started before September 22, 2020 are to be completed on paper.
- All new cases starting on or after September 22, 2020 are to be completed in PHIMS.

SH-SS will use PHIMS for communicable diseases and sexually transmitted and blood-borne infections, excluding tuberculosis. Communicable diseases that require supplementary information, such as enteric investigations, animal bites, and post-exposure investigations will continue to be completed on paper forms.

SH-SS will provide printed PHIMS reports when referring contact investigations or reassigning case investigations to regions that are **not** using the CDI module of PHIMS. The investigation information recorded in PHIMS is comparable to the information collected on the surveillance forms. Please see the [attached spreadsheet](#) that has a matrix for reassigning to another region/service agency.

On September 22, 2020, you will have been provisioned with access to the new PHIMS Investigation tab. If you do not, then contact your manager for assistance getting you the proper access.

Current PHIMS usage in Manitoba:

Region / Service Agency	Using	Select Work Group
Prairie Mountain Health Northern Regional Health Authority Southern Health - Santé Sud	CD, STI, COVID-19	CD-Prairie Mountain Health CD-Northern Health CD-Southern Health
WRHA	STI	STBBI-Winnipeg Health
	COVID-19	CD-Winnipeg Health CD-Churchill
IERHA	COVID-19	CD-Interlake Eastern-Health
First Nation and Inuit Health	<i>Pending use</i>	CD-First Nation and Inuit Health

Go Live Support

Direct support will be provided by your Peer Supporters/Trainers to help you with any questions that you may have. Before you contact your peer supporter/trainer, follow these steps to help yourself:

1. **Is there a QRC?**
 - a. Review QRC at <https://phimsmb.ca/resources/training-support-tools/>
2. **Is there a Video?**
 - a. Go to Videos at <https://phimsmb.ca/resources/references/>.

This is a protected page, so use the username and password below. Do not share with anyone that does not use PHIMS.

Username: **phims** Password: **P2bl1c_H35lth**

During the 10 working days following Go Live, if a peer supporter/trainer is not available, contact Digital Health, at 204-794-1861.

After **October 5, 2020**, if a peer supporter/trainer is not available, contact the Shared Health Service Desk at:

- 1-855-999-9698
- ServiceDesk@sharedhealthmb.ca

NOTE: If you call the Digital Health, Shared Health Service Desk, inform them that you are a PHIMS user and provide them with the following details:

- Name / role
- Location / region

- Contact information
- Description of the issue you are experiencing
- The application you are using (PHIMS)

- If you email Service Desk, add a snap shot of the issue and add PHIMS in the subject line

If there are any questions pertaining to this go-live, please contact Cornel Van Egmond, Project Manager, Digital Health, Shared Health at cvanegmond@sharedhealthmb.ca.

Congratulations and thank you to the SH-SS for your efforts and for agreeing to deploy PHIMS for communicable disease investigations.