Mass Immunization Event:
Add Community Client List to MIE Without the Upload Template

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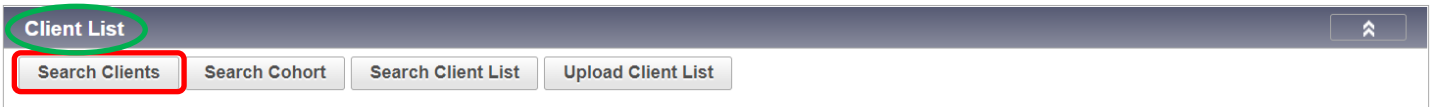
Step 1: Create a Mass Immunization Event

- **MIE Create** - QRC
  - Click **Save**

Scroll to the **Client List** panel



- Click **Search Client**

The **Search Clients** page displays

Step 2: Enter the Client's Name, Health Card Number etc.

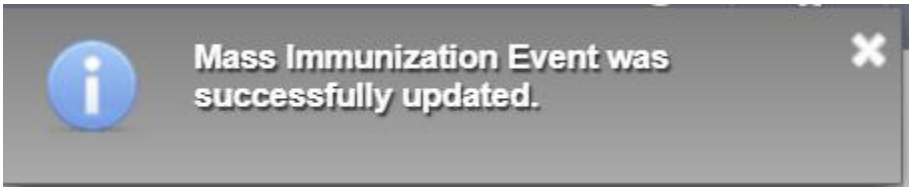
Step 3: Click **Search**

- Select the check box beside the Client's name
- Click **Select and Return**

The ***Update Mass Immunization Event*** page displays

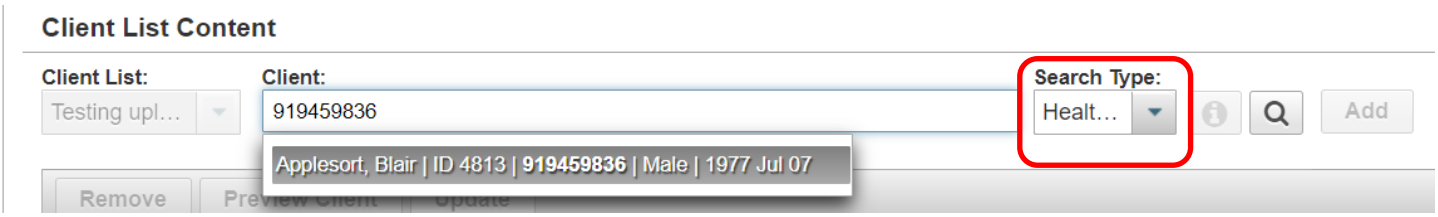
Scroll to the **Client List** panel, the **Client List Content** will display the client's name you just selected

- Click **Save**

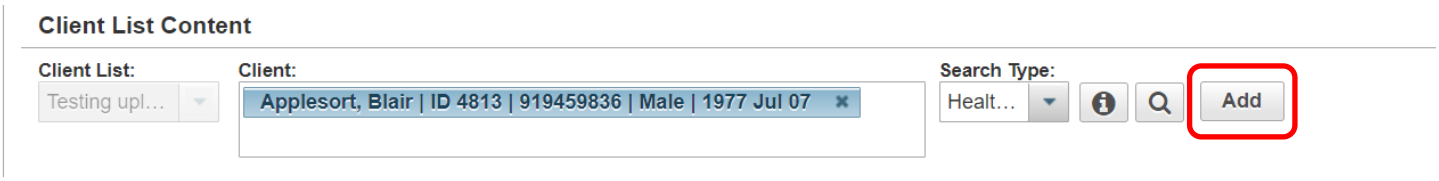


Step 4: Scroll to the **Client List** panel

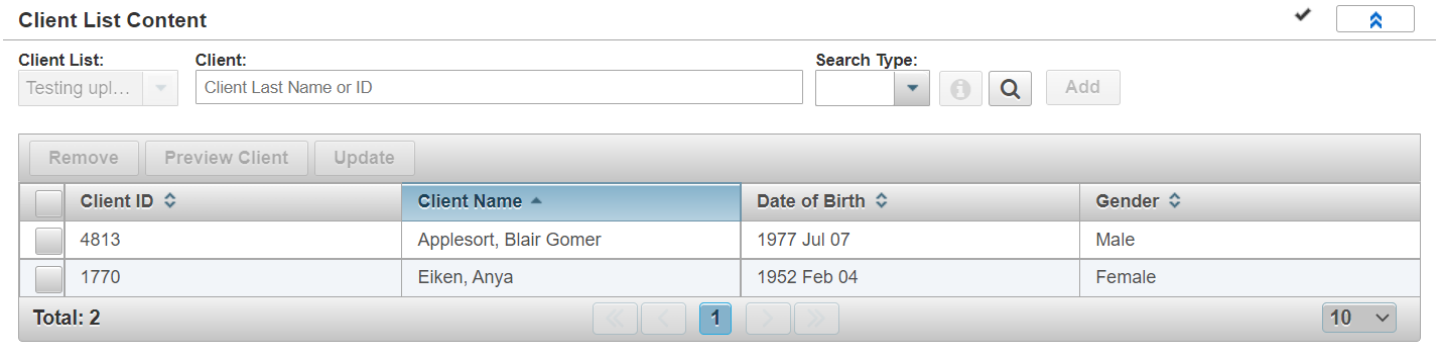
Enter the next client's Last Name or ID number (remember if you enter the PHIN number you will need to select Health Card Number from the **Search Type** drop list)



- Select the Client
- Click **Add**



The client will display in the factory table



Repeat process for all clients