

	Usage	Report	QRC for Reference	Report Filters Guide	
	RHA Clerk Reports				
•	To identify and assign new lab results (RHA's)	MB4120B Lab Workload	Lab Workload - QRC	<u>MB4120</u>	
•	To identify new case investigations assigned to the region from MHSAL and cases and contacts from external organizations	MB2701C Investigation Search	Investigation Search – Unassigned Investigator - QRC	<u>MB2701C</u>	
•	To identify unknown contacts from external organizations	MB23000 Unknown Contacts	Unknown Contact - QRC	<u>MB23000</u>	
	RH	A PHN Reports			
•	To find the list of open cases and contacts investigations assigned to them / those they are covering for. To review Dispositions for status of investigations	MB2701C Investigation Search	Investigation Search – Assigned & Unassigned Investigator – QRC	<u>MB2701C</u>	
•	To identify unknown contacts requiring follow-up	MB23000 Unknown Contacts	Unknown Contact - QRC	<u>MB23000</u>	
•	To see a consolidated list of information on linked contacts for a source case investigation.	MB22000 Contact Tracing			
•	To review a line list of lab results that includes comprehensive lab information to support case prioritization.	MB4120 Lab Results	Lab Results - QRC	<u>MB4120</u>	
•	To identify when existing cases have recent lab results associated (e.g. chronic CD's, STBBI's such as Hep B, HIV)	MB4120B Lab Workload	Lab Workload - QRC	<u>MB4120</u>	
•	This report is specific to COVID-19 To review a line list of a large contact list to determine which contacts have been fully immunized or not.	MB6800B COVID19 Immunization Status by Client Cohort Report		<u>MB6800B</u>	
•	To provide awareness of ongoing clusters and outbreaks within the province. To identify those outbreaks that have been publicly reported.	MB3101A Outbreak Search		<u>MB3101A</u>	
•	Review transmission and acquisition events in PHIMS to identify related exposures and identify possible clusters/outbreaks. To review a list of exposures associated to a specific outbreak.	MB22001 Exposure Search		<u>MB22001</u>	
	RHA CD Coordinator Reports				
••••	To find new case/contact referrals. To identify cases/contacts that have not been assigned to a PHN. To review progress of assigned cases/contacts. Review investigation workload.	MB2701C Investigation Search	Investigation Search – Assigned & Unassigned Investigator – QRC	MB2701C (don't select investigator if coordinator not assigned)	
•	To review for new unknown contact referrals. To review progress on assigned unknown contacts.	MB23000 Unknown Contacts	Unknown Contact - QRC	<u>MB23000</u>	
•	To identify and prioritize assignment of new lab results (RHA's)	MB4120 Lab Results	Lab Results - QRC	<u>MB4210</u>	
•	To identify and prioritize assignment of new lab results / identify new labs linked to existing investigations.	MB4120B Lab Workload	Lab Workload - QRC	<u>MB4210</u>	
•	To review for Case closure readiness To review data quality	MB2102B Investigation QA			
•	This report is specific to COVID-19 To review for Case closure readiness To review data quality	MB2102C COVID Investigation Record Quality			
•	To provide awareness of ongoing clusters and outbreaks within the province. To identify those outbreaks that have been publicly reported.	MB3101A Outbreak Search		<u>MB3101A</u>	



•	Review transmission and acquisition events in PHIMS to identify related exposures and identify possible clusters/outbreaks. To review a list of exposures associated to a specific	MB22001 Exposure Search	<u>MB22001</u>
	outbreak.		

The Reports User Guides can be found on the PHIMS website under *Public Health > Reports > Investigations* **Communicable Disease Report User Guides**



MB4120 Lab Results & MB4120B Lab Workload Reports

* Date Entered From: yyyy/mm/dd * Date Entered To: yyyy/mm/dd * Encounter Group: Available : Outbreak Response U	Date Entered is the date the lab report was entered into PHIMS by the MHSU. If both 'From' and 'To' dates are set to the current date, the report will display labs entered right up until the time the report was generated. Users will need to generate the report at the end of the current day or generate the report the following day to return all labs entered within that date parameter. Encounter groups available for selection are those associated with the role the user is logged in as.
Disease: Available : COVID-19 Unspecified	COVID-19 will be the only disease available for the Outbreak Response Encounter Group.
* Investigator Organization: Available : Correctional Service Canada FNIH Interlake-Eastern Health MB Health Northern Health Out of Province Prairie Mountain Health Southern Health - Sante Sud	The list of available organizations is based on the users logged in organization. Unassigned means the lab was not assigned to an organization/workgroup on entry, nor was it associated to an investigation.
* Filter Results by User: No 💌	This parameter is for those users that enter labs into PHIMS to ensure data quality.
* Display Client Identifiable Data: No	Select 'yes' if the Clients' Name, DOB, Health Card Number and Gender are required for workload assignment. Selecting 'No' will suppress these columns from display.



MB2701C-Investigation Search Report

Date Reported From: yyyy/mm/dd Date Reported To: yyyy/mm/dd Date Reported To:	This is the Report Date (received) on the investigation. Enter a date range that will correspond to the investigations you are searching for. Investigations referred to a region or assigned to a user may have a historical Report Date (received); this would include chronic diseases such as Hep C and HIV. In these cases, you would add a date of 1900-01- 01 to ensure all historical CD's that have an earlier reported date, are captured. For COVID-19 a Date Report From: January 01, 2020 would cast the net for all COVID-19 investigations entered into PHIMS. A more recent date may also be appropriate. Use the current date for the Date Reported To:
* Encounter Group:	Encounter groups available for selection are those
Available : * Selected :	associated with the role the user is logged in as.
Communicable Diseases Outbreak Response Sexually Transmitted and Bloodborne Infections Tuberculosis	
* Investigation Status: Available : * Selected :	Select OPEN for the report to display only OPEN
Available : Selected :	investigations.
CLOSED OPEN Transferred	
* Classification Group:	This parameter allows the user to select just cases or
Available : * Selected :	contacts or both for inclusion on the report.
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Case Contact	
Investigator Organization:	The list of available organizations is based on the users
Available : Selected :	logged in organization.
Correctional Service Canada	If you do not select any organization(s), the report will only
FNIH	investigations assigned to your logged in region.
Interlake-Eastern Health	
MB Health	
Northern Health Out of Province	
Prairie Mountain Health	
Southern Health - Sante Sud	
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Workgroup: Available : Selected :	To find investigations assigned to yourself or other users,
م م	select the appropriate workgroup.
CD-Alberta CD-British Columbia CD-Churchill CD-Correctional Service Canada CD-First Nation and Inuit Health CD-Interlake-Eastern Health CD-New Brunswick CD-Newfoundland and Labrador Investigator: Available : Deane, Ruth	To see a complete list of investigation assignments, do not select anything for this parameter. If running this report to look for unassigned investigations, do not select anything for this parameter. Select the user(s) to find investigations assigned to them. To see a complete list of investigation assignments, do not
Wright, Glenn	select anything for this parameter. If running this report to look for unassigned investigations, do not select anything for this parameter.
Assigned Date From: yyyy/mm/dd	Enter a date range to find investigations assigned within a certain time frame, i.e. enter the current date in 'assigned date' from and to when searching for current day referrals. If you are searching a wider time frame, leave these dates blank – however, this broad search may generate a large data set – it is advised to schedule this report (see QRC 5.6)
Encounter Group: Available : Outbreak Response	Encounter groups available for selection are those associated with the role the user is logged in as. If your role is 'CDI', you will see all encounter groups. If your role is 'Outbreak Response', you will only see that encounter group.
Disease: Available : Active tuberculosis AIDS Anaplasmosis Anthrax Babesiosis Blastomycosis	The Disease Available populates based on the Encounter Group selected. COVID-19 is the only available disease for Outbreak Response Encounter Group.
* Investigator Assignment: All	If you are looking for unassigned investigations, select 'Unassigned' otherwise leave the default selection to 'All'.
* Display Client Identifiable Data: No	Selecting 'Yes' columns with Client identifiable information in them will be included on the report (Name, Gender, Health Card Number, DOB)
* Exclude Investigations With Lab Results: No	Selecting 'Yes' here this report will return investigations that do not have any associated lab results (clinical).



MB23000 – Unknown Contacts Report

Source case Reported Date Start: Source case Reported Date End: yyyy/mm/dd	This is the Report Date (received) on the investigation. Enter a date range that will correspond to the investigations you are searching for. Investigations referred to a region or assigned to a user may have a historical Report Date (received); this would include chronic diseases such as Hep C and HIV. In these cases, you would add a date of 1900-01-01 to ensure all historical CD's that have an earlier reported date, are captured. For COVID-19 a Date Report From: January 01, 2020 would cast the net for all COVID-19 investigations entered into PHIMS. A more recent date may also be appropriate. Use the current date for the Date Reported To: Select OPEN for the report to display only OPEN investigations
CLOSED OPEN Transferred	
* Encounter Group: Available : Communicable Diseases Outbreak Response Sexually Transmitted and Bloodborne Infections Tuberculosis	Encounter groups available for selection are those associated with the role the user is logged in as. If your role is 'CDI', you will see all encounter groups. If your role is 'Outbreak Response', you will only see that encounter group.
Disease: Available : Active tuberculosis AIDS Anaplasmosis Anthrax Babesiosis Blastomycosis	The Disease Available populates based on the Encounter Group selected. COVID-19 is the only available disease for Outbreak Response Encounter Group.
TE Responsible Organization: Available : Correctional Service Canada FNIH Interlake-Eastern Health MB Health Northern Health Out of Province	To identify new referrals: Select your organization
TE Workgroup: Available : CD-Alberta CD-British Columbia CD-Churchill CD-Correctional Service Canada CD-First Nation and Inuit Health CD-Interlake-Eastern Health	To identify new referrals: leave this parameter blank To identify assigned unknown contacts: Select an appropriate workgroup



TE User: Available : Deane, Ruth Wright, Glenn	To identify new referrals: leave this parameter blank To identify unknown contacts assigned to a PHN(s): Select one or more users
TE Assigned Date From: yyyy/mm/dd	To identify new referrals: leave this parameter blank To identify assigned unknown contacts: Optionally select a date range for assignement.
Unknown Contact Disposition: Available : Case to notify contacts Client contacted/would not identify Converted to Client Declined follow up - no further follow up	To identify new referrals: Select a disposition of 'Pending – referral out of region'. To display regional workload, select all appropriate disposition(s).



MB6000B COVID19 Immunization Status by Client Cohort Report

Report: MB6800B-COVID19 Immunization Status by CI	ient Cohort Enter Cohort ID number
* Report Output: Excel * Cohort ID:	
* Display Client Identifiable Data: Yes	Selecting 'Yes' columns with Client identifiable information in them will be included on the report (Name, Gender, Health Card Number, DOB, Phone Number)

* Report Date (Received) Fro yyyy/mm/dd * Report Date (Received) To yyyy/mm/dd		This is the Report Date (received) on the outbreak. Enter a date range that will correspond to the outbreaks you are searching for.
* Outbreak Status: Available : Closed Open	* Selected :	Select OPEN for the report to display only OPEN outbreaks.
Outbreak Type: Available : Bloodborne Emerging disease Enteric Environmental Other Respiratory Sexual contact	Selected :	Optionally select the outbreak type to filter the report on.

MB3101A – Outbreak Search Report



Encounter Group: Available : Communicable Diseases Outbreak Response Sexually Transmitted and Bloodborne Infections Tuberculosis	Encounter groups available for selection are those associated with the role the user is logged in as.
Disease: Available : Anaplasmosis Anthrax Babesiosis Blastomycosis Botulism Brucellosis Campylobacteriosis Cholera	Disease list will be filtered by the selected encounter group(s). Disease should always be selected when an encounter group is. The encounter group filter will be ignored if no disease has been selected.
Outbreak Responsible Organization: Available : MB Health	Select the responsible organization(s) to review outbreaks for. The list of organizations builds on outbreaks created. If there are no outbreaks created for a particular organization, it will not be present in the list.



MB22001 – Exposure Search Report

Outbreak Id: * Report Date (Received) From: yyyy/mm/dd * Report Date (Received) To: yyyy/mm/dd	This is the unique PHIMS Outbreak ID. Enter this ID to have the report return just those cases or contacts associated to the specific Outbreak. One and only one of Outbreak ID, Report Date (received) range or Exposure Start Date range can be entered at one time. This is the Report Date (received) on the investigation. Enter a date range that will correspond to the investigations you are searching for. One and only one of Outbreak ID, Report Date (received) range or Exposure Start Date range can be entered at one time.
Exposure Start Date From: yyyy/mm/dd Exposure Start Date To: yyyy/mm/dd	This is the Exposure Start Date on the transmission or acquisition event. Enter a date range that will correspond to the exposures you are searching for. One and only one of Outbreak ID, Report Date (received) range or Exposure Start Date range can be entered at one time.
* Investigation Status: Available : CLOSED OPEN Transferred	Select OPEN for the report to display only OPEN investigations.
* Classification Group:	The report will include either cases or contacts.
Encounter Group: Available : Communicable Diseases Outbreak Response Sexually Transmitted and Bloodborne Infections Tuberculosis	Encounter groups available for selection are those associated with the role the user is logged in as.
Disease: Available : Anaplasmosis Anthrax Babesiosis Blastomycosis Botulism Brucellosis Campylobacteriosis Cholera	Disease list will be filtered by the selected encounter group(s). Disease should always be selected when an encounter group is. The encounter group filter will be ignored if no disease has been selected.



Investigator Organization:		Select the Investigator organization(s) to review
Available :	Selected :	investigations for. The list of organizations are those
م	ם	associated with the users logged in organization.
Correctional Service Canada		associated with the users logged in organization.
FNIH		
Interlake-Eastern Health	→I	
MB Health	+	
Northern Health		
Out of Province		
Prairie Mountain Health		
Southern Health - Sante Sud 🗸		
Sensitive Environment/Occupation:		Select one or more Sensitive Environment/Occupations to
Available :	Selected :	filter the report by.
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Animal handler (abbatoir, veterinarian, farmer etc.)	→	
Child care - work/volunteer/attendee	→I	
Correctional centre - resident	4	
Correctional centre -		
work/volunteer	14	
Education (student)		
Education (work/volunteer)		
Exposure Setting Type: Available :	Selected :	Exposure Setting Type will filter the Exposure Setting list
م	م	of values. If Exposure Setting is not selected the Exposure
Animal/agricultural locations		Setting Type filter is ignored.
Congregate/communal living	\rightarrow	
settings (not including health	->1	
care)		
Emergency services	←	
Events - private/public	1	
Food service establishments		
Health care services setting		
Exposure Setting:		Colort and an many Evenesure Cattings to filter the report
Available :	Selected :	Select one or more Exposure Settings to filter the report
م	Q	on.
	\rightarrow	
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* Display Client Identifiable Dat	ta:	Select 'Yes' to display client identifiable information such
No	-	as PHIN.