



Shared health
Soins communs
Manitoba

Public Health Information Management System (PHIMS)



Module 8: Delete an Immunization Recorded by a Non Public Health User

Delete an Immunization

Step 1:

Log into PHIMS and click the ***Immunization*** tab at the top of the page.

The screenshot displays the PHIMS Panorama Dev3 interface. At the top, the logo for PANORAMA (Public Health Solution for Disease Surveillance and Management) is visible on the left, and the user's role, "Generic WRHA20 - ALL: MB_NON_PH_PROVIDER", is shown on the right. Below the logo, the text "Panorama Dev3" is present. In the top right corner, there are notification counts for "Threshold Notifications: 0" and "Jurisdiction Notifications: 0", along with navigation links for "Help", "Contact Us", "My Account", and "Logout". The "IMMUNIZATION" tab is highlighted with a red circle. Below the navigation bar, a message states: "The Public Health Solution for Disease Surveillance and Management supports the identification, management and control of infectious diseases and outbreaks that pose a threat to the public's health." A form for "Specify your Service Delivery Location (SDL)" is shown, with "Service Delivery Location" set to "Winnipeg Health SDL" and "SDL Time Zone" set to "CDT". Below this, there are four main sections: "Personal WorkLoads" (View all your assigned work tasks), "Reporting" (Specify and view client specific and aggregate reports), "Document Management" (Add, update, delete and search for electronically attached documents), and "Notifications" (Create and view jurisdiction and threshold notifications, with links for "View Jurisdiction Notifications" and "View Threshold Notifications"). At the bottom, there is a "Need Help?" section with a question mark icon and a link to the "Help Desk". On the right side, there is a calendar for August 2015, with the 25th highlighted. Below the calendar, there is an "External Reference Links" section with a message: "NoRefLinkMsgKey No Reference Link has been added".

Delete an Immunization

Step 2:

Click "Search Clients" from the left hand navigation (LNH).

The screenshot displays the 'Search Clients' interface. On the left, the navigation menu includes 'Immunization', 'Recent Work', 'Client', 'Search Clients' (highlighted with a red oval), 'Immunizations', 'Document Management', 'Reporting & Analysis', 'Administration', and 'Imms Defaults'. The main area is titled 'Search Clients' and contains the following fields and options:

- Client Number:** Text input field.
- Client Number Type:** Dropdown menu.
- Last Name:** Text input field.
- First Name:** Text input field.
- Middle Name:** Text input field.
- Gender:** Dropdown menu.
- Choose one:** Radio button options:
 - Date of Birth:
 - Date of Birth Range:
 - Age:
 - None of the above
- Select all that apply:** Checkboxes:
 - Include Inactive Clients
 - Include Indeterminate Clients
 - Use Phonetic Matches

At the top right of the search area, there are buttons for 'Search', 'Retrieve', 'Reset', a printer icon, and a help icon.

Delete an Immunization

Step 3:

Enter the client's PHIN number beside "Client Number".

The screenshot shows the 'Search Clients' interface. The 'Client Number' field is highlighted with a red circle. The interface includes a sidebar with navigation options and a main search area with various filters and checkboxes.

Search Clients [Search] [Retrieve] [Reset] [Print] [Help]

Basic Search Criteria [Up Arrow]

Client Number: Client Number Type:

Last Name: First Name: Middle Name:

Gender:

Choose one:

Date of Birth:

Date of Birth Range: Effective From: To:

Age: Year(s)

None of the above

Select all that apply:

Include Inactive Clients

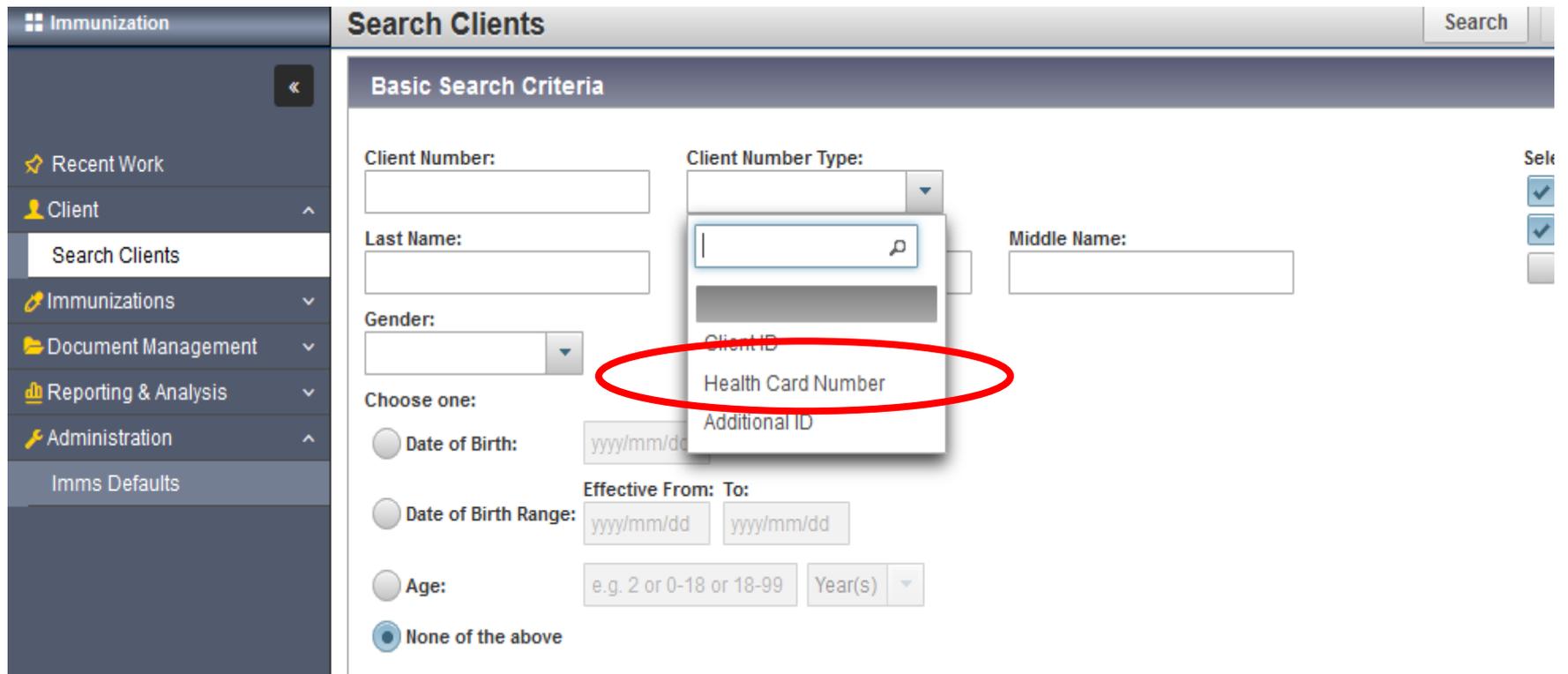
Include Indeterminate Clients

Use Phonetic Matches

Delete an Immunization

Step 4:

Select "Health Card Number" from the Client Number Type drop list.

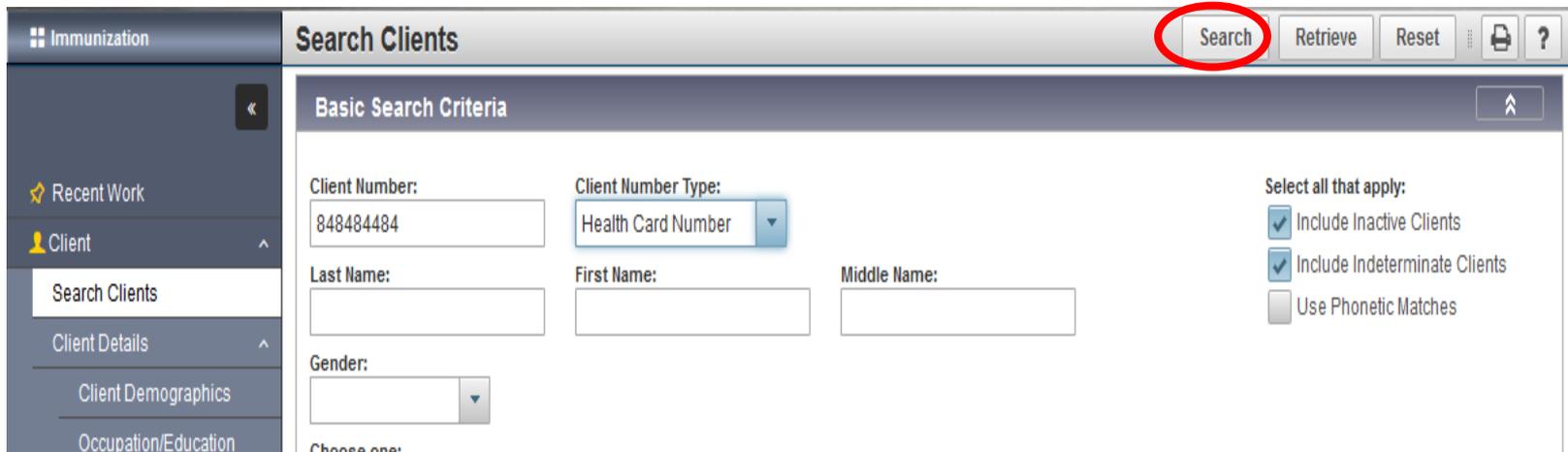


The screenshot displays the 'Search Clients' interface. On the left is a navigation sidebar with 'Search Clients' highlighted. The main area is titled 'Basic Search Criteria' and contains several search fields: 'Client Number', 'Last Name', 'Middle Name', 'Gender', and 'Choose one'. The 'Client Number Type' dropdown menu is open, showing three options: 'Client ID', 'Health Card Number' (circled in red), and 'Additional ID'. Below the dropdown are fields for 'Date of Birth', 'Date of Birth Range', 'Age', and 'None of the above'. The 'Effective From: To:' field is also visible.

Delete an Immunization

Step 5:

Click the "Search" button located at the top of the page.



The screenshot shows the 'Search Clients' interface. The top navigation bar includes 'Immunization' and 'Search Clients'. The 'Search' button is circled in red. Below the navigation bar is the 'Basic Search Criteria' section, which contains several input fields and checkboxes.

Basic Search Criteria

Client Number: 848484484
Client Number Type: Health Card Number

Last Name:
First Name:
Middle Name:

Gender:

Choose one:

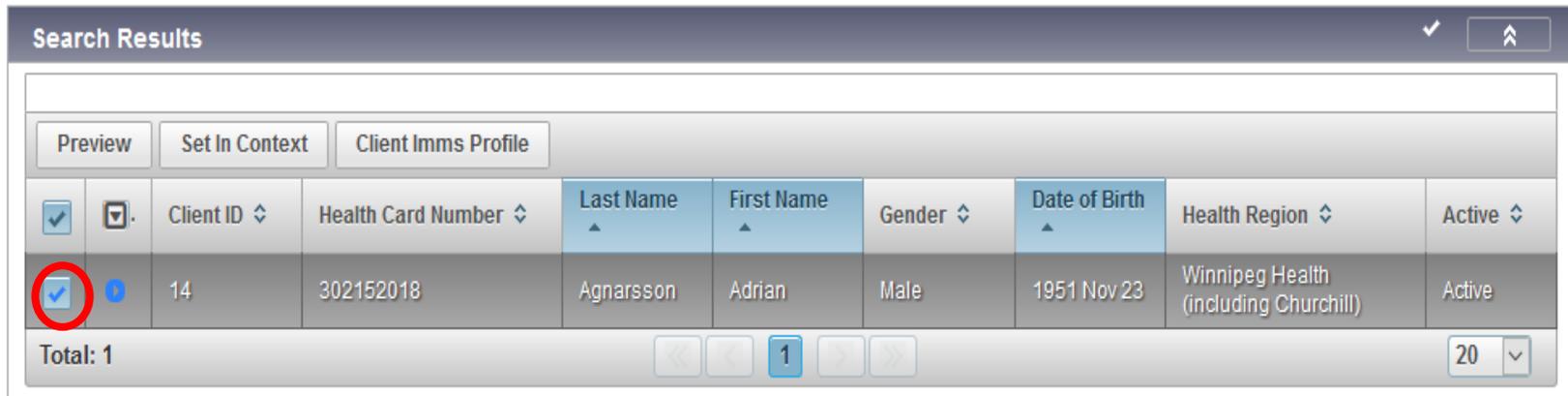
Select all that apply:

- Include Inactive Clients
- Include Indeterminate Clients
- Use Phonetic Matches

Delete an Immunization

Step 6:

Click on the check box beside the correct client listed in the search results factory table.



The screenshot shows a 'Search Results' window with a table of client information. The first row is highlighted, and the checkbox in the first column of this row is circled in red. The table has columns for Client ID, Health Card Number, Last Name, First Name, Gender, Date of Birth, Health Region, and Active status. There are also navigation buttons at the bottom of the table.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Client ID	Health Card Number	Last Name	First Name	Gender	Date of Birth	Health Region	Active
<input checked="" type="checkbox"/>	<input type="checkbox"/>	14	302152018	Agnarsson	Adrian	Male	1951 Nov 23	Winnipeg Health (including Churchill)	Active

Total: 1

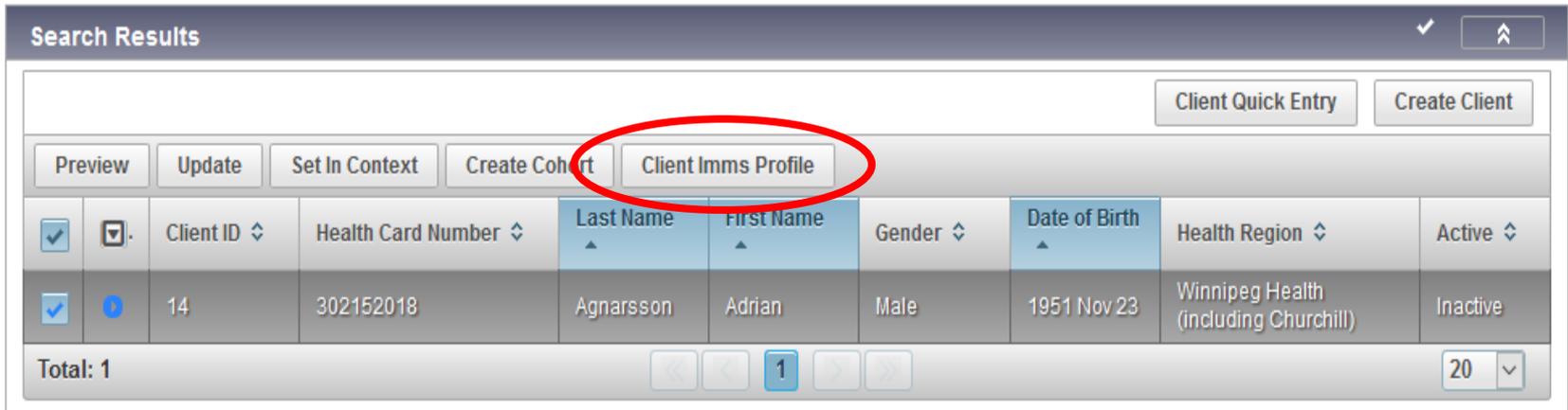
Navigation: << < 1 > >>

Page Size: 20

Delete an Immunization

Step 7:

Click "Client Imms Profile" to open the client immunization record.



The screenshot shows a search results interface with a table of client records. The 'Client Imms Profile' button is circled in red. The table has the following columns: Client ID, Health Card Number, Last Name, First Name, Gender, Date of Birth, Health Region, and Active. The first row of data shows Client ID 14, Health Card Number 302152018, Last Name Agnarsson, First Name Adrian, Gender Male, Date of Birth 1951 Nov 23, Health Region Winnipeg Health (including Churchill), and Active Inactive. The interface also includes a 'Search Results' header, a 'Client Quick Entry' button, a 'Create Client' button, and a pagination bar at the bottom showing 'Total: 1' and a page number '1' out of '20'.

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Client ID ↕	Health Card Number ↕	Last Name ▲	First Name ▲	Gender ↕	Date of Birth ▲	Health Region ↕	Active ↕
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	14	302152018	Agnarsson	Adrian	Male	1951 Nov 23	Winnipeg Health (including Churchill)	Inactive

Delete an Immunization

Step 8:

Expand the '*Immunization History – Detailed Data Table*' panel, select the radio button beside the Immunization you want to delete. Click **Delete**

The screenshot displays two panels from a software interface. The top panel, titled 'Immunization Details', contains a 'Summary Grid' table with columns for Agent and multiple Date Administered entries. The bottom panel, titled 'Immunization History - Detailed Data Table', includes a toolbar with 'Update', 'Copy/Replace', 'View', and 'Delete' buttons. Below the toolbar is a table with columns for Agent, Date Administered, Age at Administration, Status, Trade Name, Body Site, and Volume. The second row of this table, representing a DTaP-IPV-Hib immunization on 2015 Oct 23, has a radio button selected, which is highlighted by a red circle.

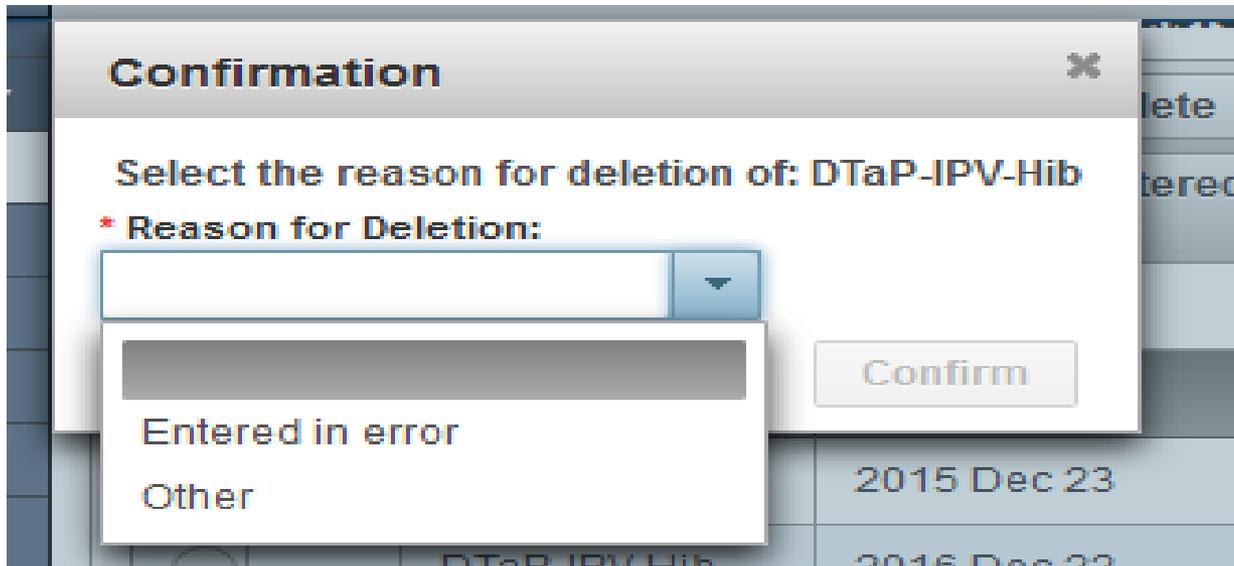
Agent ^	Date Administered ^	Date Administered				
DTaP-IPV-Hib	2015 Aug 22	2015 Oct 23	2015 Dec 23	2016 Dec 22		
Inf-Intramuscular	2016 Jun 21					
MMRV	2016 Jun 21					
Pneu-C-13	2015 Dec 23	2016 Dec 22				
Pneu-C-7	2015 Aug 22	2015 Oct 23				

Agent ^	Date Administered ^	Age at Administration ^	Status ^	Trade Name ^	Body Site ^	Volume ^
DTaP-IPV-Hib	2015 Aug 22	2m 0d	Valid			
DTaP-IPV-Hib	2015 Oct 23	4m 1d	Valid			

Delete an Immunization

Step 9:

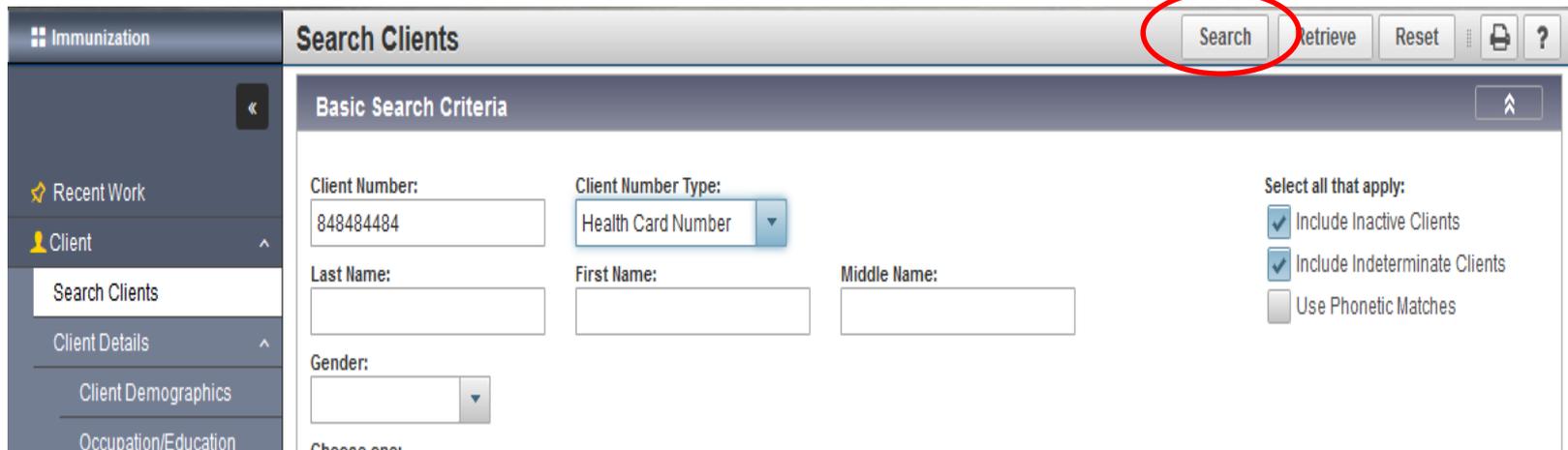
A modal opens. Select "*Entered in Error*", from the drop list, as the 'Reason for Deletion'. Click **Confirm**



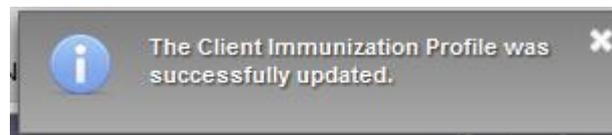
Delete an Immunization

Step 10:

Click the 'Save' button on the top nave, a message displays



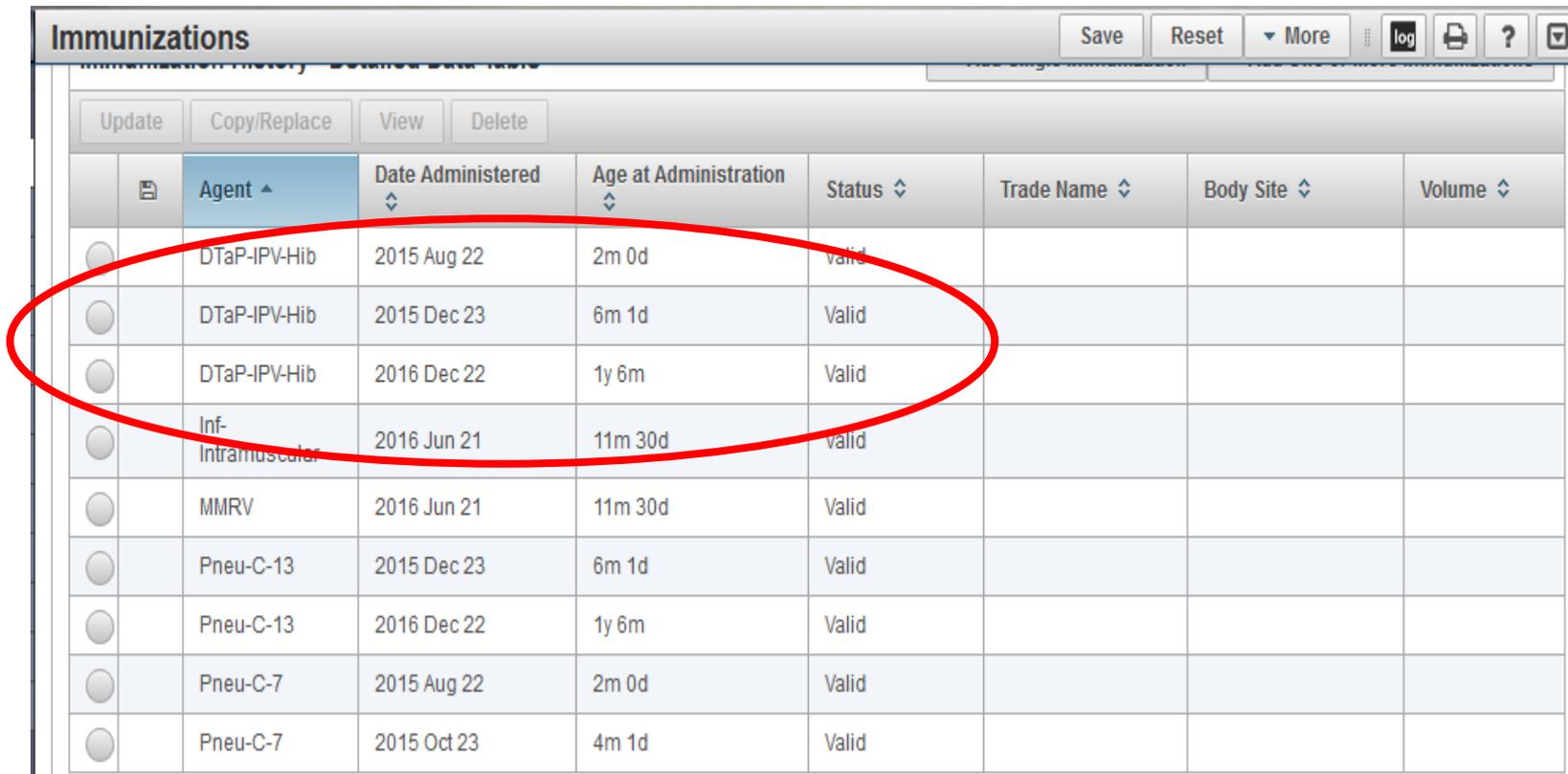
The screenshot shows the 'Search Clients' interface. The top navigation bar includes a 'Search' button circled in red, along with 'Retrieve', 'Reset', and other utility icons. The main content area is titled 'Basic Search Criteria' and contains several input fields: 'Client Number' (848484484), 'Client Number Type' (Health Card Number), 'Last Name', 'First Name', 'Middle Name', and 'Gender'. On the right, there are checkboxes for 'Include Inactive Clients', 'Include Indeterminate Clients', and 'Use Phonetic Matches'. A left sidebar shows navigation options like 'Recent Work', 'Client', 'Search Clients', 'Client Details', 'Client Demographics', and 'Occupation/Education'.



Delete an Immunization

Step 10:

Verify that the immunization you selected has been deleted.



The screenshot shows a web application interface for managing immunizations. At the top, there are buttons for 'Save', 'Reset', and 'More'. Below these are icons for 'log', a printer, a help icon, and a refresh icon. The main area contains a table with columns for 'Agent', 'Date Administered', 'Age at Administration', 'Status', 'Trade Name', 'Body Site', and 'Volume'. The first three rows of the table are circled in red, indicating they are the focus of the verification step.

	Agent ^	Date Administered ^	Age at Administration ^	Status ^	Trade Name ^	Body Site ^	Volume ^
<input type="radio"/>	DTaP-IPV-Hib	2015 Aug 22	2m 0d	Valid			
<input type="radio"/>	DTaP-IPV-Hib	2015 Dec 23	6m 1d	Valid			
<input type="radio"/>	DTaP-IPV-Hib	2016 Dec 22	1y 6m	Valid			
<input type="radio"/>	Inf- Intramuscular	2016 Jun 21	11m 30d	Valid			
<input type="radio"/>	MMRV	2016 Jun 21	11m 30d	Valid			
<input type="radio"/>	Pneu-C-13	2015 Dec 23	6m 1d	Valid			
<input type="radio"/>	Pneu-C-13	2016 Dec 22	1y 6m	Valid			
<input type="radio"/>	Pneu-C-7	2015 Aug 22	2m 0d	Valid			
<input type="radio"/>	Pneu-C-7	2015 Oct 23	4m 1d	Valid			

Questions

If you have any questions, contact Digital Health

- Email: servicedesk@sharedhealthmb.ca
- Phone: 204-940-8500 or 1-866-999-9698