### 1. Forecaster

Forecaster Manual Forecaster Rules Immunization Program Manual (Link)

# 2. Individual Immunization

Consent Directives

- Page 1. Consent Directives Points to Remember
- Page 2. Consent Directives Record
- Page 3. Consent Directives Modify

Consent Directives – Context Documents

- Page 1. Consent Context Documents Points to Remember
- Page 2. Consent Context Documents Upload
- Page 3. Consent Context Documents View/Delete

Immunization – Context Documents

- Page 1. Immunization Context Documents Points to Remember
- Page 2. Immunization Context Documents Upload
- Page 3. Immunization Context Documents View/Delete

# Modify an Immunization Record

- Page 1. Modify an Immunization Record Points to Remember
- Page 2. Modify an Immunization Record Override
- Page 3. Modify an Immunization Record Update
- Page 4. Modify an Immunization Record Copy/Replace
- Page 5. Modify an Immunization Record Deleting

Neonate High Risk for Hepatitis B

• Page 1. Neonate High Risk for Hepatitis B to Trigger Forecast Non-Provider Recorded

- Page 1. Non-Provider Recorded Immunization(s) Points to Remember
- Page 2, 3, 4. Non-Provider Recorded Immunization(s)

Provider Recorded

- Page 1. Provider Recorded Immunization(s) Points to Remember
- Page 2, 3, 4. Provider Recorded Immunization(s)

**Record Historical** 

- Page 1. Record Historical Immunization(s) Points to Remember
- Page 2. Record Historical Immunization(s) **With** Details
- Page 3. Record Historical Immunization(s) **Without** Details Record for Vaccine Not in Inventory
  - Page 1. Record Immunization(s) for Vaccine Not in Inventory



# Setting Org and SDL SOP per MB Health

 The Purpose is to support consistent and accurate documentation of ORG & SDL by PHIMS Users. These guidelines are intended for use by all PHIMS users working in immunization and inventory. Funding allocation for immunizations, accurate surveillance of vaccine uptake and inventory management; including vaccine recalls, are dependent on proper documentation of Organization (Org) and Service Delivery Location (SDL) in the Public Health Information Management System (PHIMS).

### **Special Considerations**

- Page 1. Special Considerations Points to Remember
- Page 2. Special Considerations Add

# Special Considerations – Context Documents

- Page 1. Special Considerations Context Documents Points to Remember
- Page 2. Special Considerations Context Documents Upload
- Page 3. Special Considerations Context Documents View/Delete

# 3. Mass Immunization Event

# MIE Search

• Page 1. MIE Search

# **MIE Create**

- Page 1, 2. MIE Create Points to Remember
- Page 3. MIE Create

# MIE Agents/Providers

• Page 1. MIE Immunization Agent(s) and/or Provider(s) – Update

MIE Add/Remove an Individual

- Page 1. MIE Add an Individual
- Page 2. MIE Remove an Individual
- Page 3. MIE Add an Inactive Individual

### **MIE Context Documents**

- Page 1. MIE Context Documents Points to Remember
- Page 2. MIE Context Document Upload
- Page 3. MIE Context Document View/Delete

# Mass Immunization Event Status

- Page 1. MIE Points to Remember
- Page 2. MIE Cancel or Delete
- Page 3. MIE Complete

### Worksheet - Assess and Immunize

• Worksheet – Assess and Immunize

Worksheet - Client Event Status



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# **PHIMS Website:**

**Immunizations – Table of Contents** 

• Worksheet – Update Client Event Status

Worksheet - Client Warnings

• Create/View a Client Warning from a Worksheet

### Worksheet - Clinical Notes

- Worksheet Create Clinical Notes
  Worksheet Deferrals
  - Worksheet Add Deferrals

Worksheet - Ethnicities

• Worksheet – Add Ethnicities

Worksheet - Record Consent

- Page 1. Worksheet Record Consent Points to Remember
- Page 2. Worksheet Record Consent Apply Consent to one Client
- Page 3. Worksheet Record Consent Apply Consent to Multiple Clients at one time
- Page 4. Worksheet Record Consent Update Consent

### Worksheet - Record Historical

- Page 1. Worksheet Record Historical Immunizations Points to Remember
- Page 2. Worksheet Record Historical Immunizations **With** Details
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### Worksheet - Record Immunizations

- Page 1. Worksheet Record Direct Entry Provider Recorded
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Worksheet - Special Considerations

- Page 1. Create a Special Consideration from a Worksheet
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### Worksheet - Update Client

• Worksheet – Update Client Demographics

# 4. AEFI

AEFI – Adverse Event

- Page 1. AEFI Points to Remember
- Page 2. AEFI Create
- Page 3. AEFI Update
- Page 4. AEFI Review
- Page 5. AEFI Report Recommendations to Client
- Page 6. AEFI Follow up required after an AEFI

AEFI – Context Documents



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- Page 1. AEFI Context Documents Points to Remember
- Page 2. AEFI Context Documents Upload
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# **COVID-19 Immunizations**

### Immunizations

- 1. COVID-19 Record Immunizations (Data Entry Clerks)
- 2. COVID-19 Mass Immunization Event Guide Congregate Settings
- 3. COVID-19 Mass Immunization Event Guide
- 4. COVID-19 Mass Immunization Event Guide Clinic Leads
- 5. COVID-19 Mass Immunization Event Guide PCH
- 6. COVID-19 Record Direct Entry Provider Recorded
- 7. COVID-19 Record Historical Immunizations with Details
- 8. Document an AEFI
- 9. Document COVID-19 Immunization
- 10. Document Vaccine Wastage
- 11. Reason for Immunization Definitions
- 12. View COVID-19 Vaccine Enhanced Consent Form
- 13. COVID-19 Immunization Status Cohort MB6800B User Guide

# **Upload Clients**

- 1. Create COVID-19 Immunization Upload Template (excel)
- 2. Create Cohort COVID-19 Immunization Record Upload Template Guide
- 3. Prepare List for Upload
- 4. Scheduled Clinics Updating Mass Immunization Event
- 5. Upload Client List to Mass Immunization Event

# 5. Upload Clients

Prepare List for Upload

- Client Upload Template
- Prepare Upload List
- Manage Clients
  - Page 1-2. Manage Clients Added/Created Incorrectly from an Upload
  - Page 3-5. Manage Clients Rejected from an Upload

Scheduled Petal Clinics, Updating Mass Imms Event



### School Upload

- Add School Client List to MIE Without the Upload Template
- QRC Assign Education Information to Multiple Students Client Upload
- Upload School Client List for One Class/Grade MIE
- Upload School Client Lists for Multiple Class/Grade MIE

# Community Upload

- Add Community Client List to MIE Without Template
- Upload a Community Client List to ONE MIE
- Upload Multiple Community Client Lists to One MIE



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