



Mass Immunization Event: *MIE Context Documents - Points to Remember*

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QRC

Points to Remember

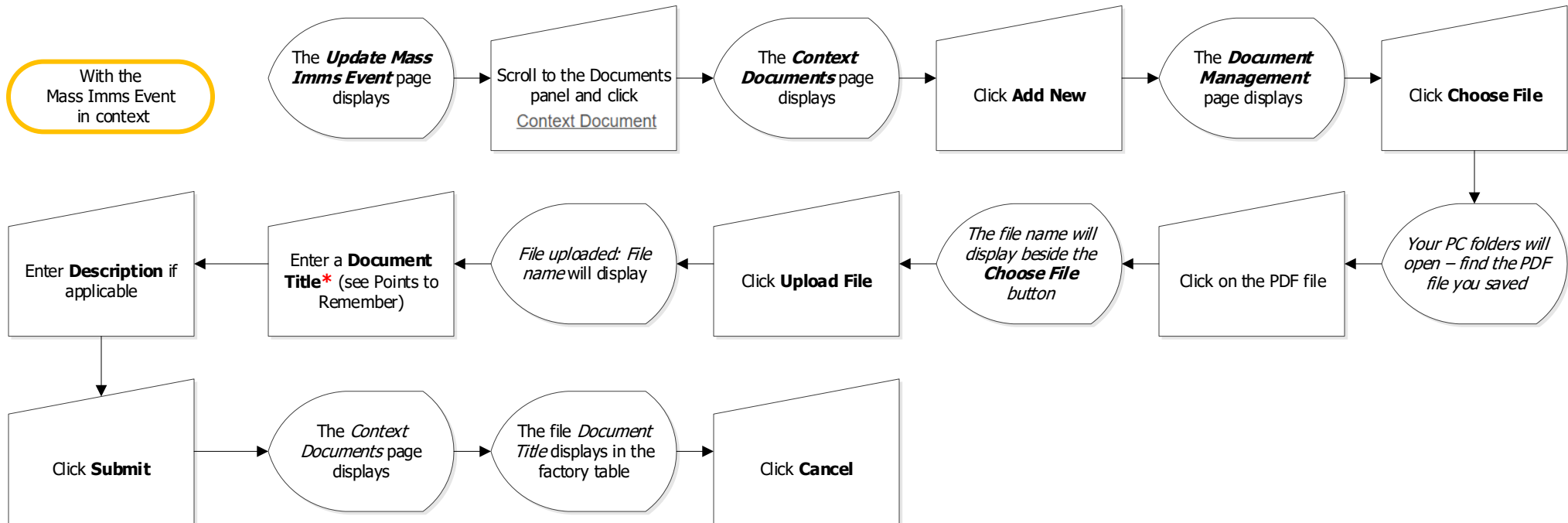
Ensure you are using a corporately managed device

Prework:

- Scan the document
- Save as **PDF** document
- Ensure the document is no more than 5MB

The system **CANNOT** prevent you from uploading a Mass Imms Event document to a client only context. ALL PHIMS users are able to see documents attached with only a client in context. You **MUST** ensure that the applicable Mass Imms Event is in context prior to uploading a document.

Uploading a document does not replace entering the minimum required data elements into PHIMS. Please ensure complete and accurate data entry into mandatory fields as per MB Health Surveillance Unit direction found here: <https://www.gov.mb.ca/health/publichealth/surveillance/forms.html>



Points to Remember:

- *It is important to follow a standard naming convention when uploading **Context Documents**.
- For Mass Imms Event related documents, please indicate in the title: Mass Imms Event and the Event ID number (eg. Mass Imms Event , **Event id 2345**)

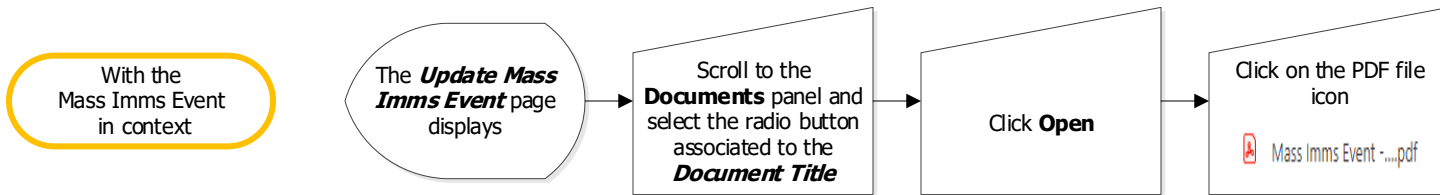


Mass Immunization Event: MIE Context Documents - View/Delete

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View



Delete

