

Getting Started

- 1. Connectivity User Guide Pharmacies
- 2. Selecting your choice of Second Factor Authentication to verify identity
- 3. First Time Remote Logon with Text Message
- 4. First Time Remote Logon with Imprivata
- 5. Overview of PHIMS Functionality
- 6. Log into PHIMS
- 7. Set Immunization Defaults
- 8. PHIMS Calendar

Immunization

- 1. COVID-19 Eligibility Criteria (link)
- 2. Search Client
- 3. Non-Provider Recorded Immunization (e.g. pharmacy technician, clerk) & Video
- 4. Provider Recorded Immunization (e.g. pharmacist, nurse) & Video
- 5. Update Recorded Immunization Information
- 6. Immunization Record Print
- 7. Documenting Vaccine Wastage
- 8. Client Warnings
- 9. Immunization Deferrals
- 10. Factsheets, and Vaccine consent forms (link)
- 11. COVID-19 Vaccine Clinical Practice Guideline for use in Special Populations (link)
- 12. Vaccine Administration Reporting Form for Clients With No PHIN or Not Found in PHIMS (link)
- 13. COVID-19 Vaccine Questions and Answers (link)
- 14. Record Consent Verbal Consent (paperless)
- 15. View Immunization Enhanced Consent Form
- 16. Adverse Event Following an Immunization AEFI (link)

Inventory

- 1. Receive Requisition
- 2. Complete Inventory Count
- 3. View Inventory
- 4. Adjust Exsiting Inventory
- 5. Re-Adjust Zero Count Inventory

