



# Immunization & Inventory

## Self-Learning Resources

### Self-Learning Resources

#### A. Overview

- a. Overview of PHIMS Immunization and Inventory functionality & Video
- b. Searching for a client record
- c. Navigating the PHIMS website

#### B. Immunization

- a. Adding a provider recorded immunization (e.g. pharmacist, nurse) & Video
- b. Adding a non-provider recorded immunization (e.g. pharmacy technician, clerk) & Video
- c. Updating recorded immunization information
- d. Using the PHIMS calendar
- e. Printing an immunization record
- f. Documenting vaccine wastage
- g. COVID-19 Vaccine Consent Form
- h. COVID-19 Vaccine Clinical Practice Guideline for use in Special Populations
- i. View Immunization Enhanced Consent Form
- j. Recording Consent when Proceeding with Paperless/Verbal Consent
- k. COVID-19 Eligibility Criteria
- l. COVID-19 Vaccine Inputting Form for Pharmacies, for Clients not found in PHIMS
- m. COVID-19 Vaccine Questions and Answers

#### C. Vaccine Inventory

- a. Receiving a COVID-19 vaccine requisition
- b. Completing a COVID-19 vaccine inventory count
- c. Viewing Inventory Items
- d. Adjusting Quantity on Hand – Adding New Inventory
- e. Adjusting Inventory Items
- f. COVID-19 Vaccine Questions and Answers

#### D. Getting Connected

- a. Logging into PHIMS
- b. Selecting your choice of Second Factor Authentication to verify identity
- c. Setting your immunization defaults



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### **E. Daily Tasks**

- a. Searching for a client record
- b. Adding a provider recorded immunization (e.g. pharmacist, nurse) & Video
- c. Adding a non-provider recorded immunization (e.g. pharmacy technician, clerk) & Video
- d. Completing a COVID-19 vaccine inventory count

### **F. Summary of Resources**

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