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Preparing to Teach Inventory in PHIMS

Outline

- Vaccines available in the training environment
- Setting up Holding Points
- Teaching Viewing Requisitions
- Receiving a Requisition preparation
- Teaching Adjusting and Moving Inventory
- Pick/Pack/Ship for trainers

Timed agenda sample

8:30	Intro definitions and key concepts
9:00	Search Catalogue, Create Requisition (demo & practice)
9:30	Search Requisition.
10:00 – 10:15	Break
10:15	Receive Requisition (demo & practice)
10:45	View Inventory, Adjust Inventory (demo & work in pairs)
11:15	View Inventory, Move Inventory (demo & work in pairs)
1145	Wrap-up

Vaccines in the training environment

- A limited number of vaccines have been entered into the Training Environment
- They include all the vaccines that are used in the Immunization and Inventory scenarios
- This is done to simplify maintenance of the Training Environment

Vaccines in the training environment

Number	Agent	Trade Name
1715001	DTap-IPV-Hib	Pediacel
1715055	Tdap-IPV	Boostrix-Polio
1715011	Pneu-C-13	Prevnar 13
1715064	Rotavirus	Rotarix
1715054	Tdap	Adacel
1715007	Influenza	Agriflu
1715079	Influenza IM	Flulaval Tetra
1715012	Pneumo 23	Pneumovax 23
1715008	Men C	Menjugate
1715003	Hep B pediatric	Recombivax
1715022	Hep B	Engerix
1715040	MMRV	Priorix-Tetra
1715005	HPV	Gardasil 10/box

Train the Trainer Inventory Requirements for Immunization Scenarios

Scenario/ Vaccine	5	6	7	8	9	10	11	12	13	Total/user	Order/user
Hep B	0.5m				0.25				8 x 0.25	5 boxes of 0.5ml	10 boxes
DTap-IPV- Hib		1								1 dose	30 doses
Tdap-IPV				1						1 dose	30 doses
Pneu-C-13		1								1 dose	30 doses
Rotavirus		1								1 dose	30 doses
Tdap			1					10		11 doses	50 doses
Influenza			1			10	10			21 doses	100 doses
Pneumo 23						2	2			4	10 doses
Men C									7	7	30 doses

Holding Points for Teaching Inventory

- **Main** (Default HP for all Users)
 - The purpose of this holding point is to hold all the vaccines that are needed for immunization scenarios and to create and receive inventory requisition scenarios
 - It has been stocked with a large amount of vaccine to allow you to run the scenarios
- **Secondary**
 - The purpose of this holding point is for teaching: viewing, moving and adjusting and physical counts
 - Set this up as defined so students can complete scenarios
 - Keep small and tidy

SDL and Holding Points for Training

Region	SDL	HP – Main & default	HP – Secondary
PMH	Brandon	Brandon 80071	Killarney 80072
Southern	Altona	Altona 80077	Portage 80050
Northern	Thompson	Thompson 80008	Lynn Lake 80090
IEHR	Selkirk	Selkirk 80021	Stonewall 80019
FN	Fisher River	Fisher River 20012	Sagkeeng 20055
FN	Cross Lake	Cross Lake 20023	South Indian Lake 20009
WRHA	River East	River East 80068	Seven Oaks 80041
TTT2 & 3	Selkirk	Selkirk 80021	Stonewall 80019

Vaccine Set-Up for Secondary Holding Point

Vaccine	Alternate Product ID	Amount
Pediacel	1715001	8 skus
Recombivax HB	1715003	35 skus
Fluviral	1715006	53.5 skus
Menjugate	1715008	9.8 skus
Pneumovax 23	1715012	55 skus
Priorix-Tetra	1715040	13.6 skus
Infanrix	1715058	5 skus

Secondary Holding Point in SKUs

Search Results ⤴											
Your search criteria returned 7 result(s).											
Row Actions: Show HPL Details Show Product Details Show Qty in Doses											
<input checked="" type="radio"/> SKU <input type="radio"/> Doses											
Product Alternate ID	Catalogue Item Name	Catalogue Item Code	Trade Name	Manufacturer Code	Holding Point Code	Lot Number	Original Expiry Date	Current Expiry Date	Quantity on Hand	Ur	M
1715001	Pediaceal® - 5/box	1715001	PEDIACEL®	Sanofi Pasteur Ltd.	80019	BA-BN-PED-001	2016 Sep 2	2016 Sep 2	8.0	sk	
1715003	Recombivax HB® 5mcg - 1/box	1715003	RECOMBIVAX	Merck Frosst	80019	BA-BN-REC-003#	2017 Sep 15	2017 Sep 15	35.0	sk	
1715006	Fluviral® (10 dose vial) - 1/box	1715006	FLUVIRAL®	GlaxoSmithKline	80019	BA-BN-FLU-006#	2017 Sep 17	2017 Sep 17	53.5	sk	
1715008	Menjugate® - 5/box	1715008	MENJUGATE®	Novartis Pharmaceutical Corporation	80019	BA-BN-MEN-008#	2016 Oct 7	2016 Oct 7	9.8	sk	
1715012	Pneumovax® 23 - 1/box	1715012	PNEUMOVAX® 23	Merck Frosst	80019	BA-BN-PNEU-0012#	2015 Oct 16	2015 Oct 16	55.0	sk	
1715040	Priorix-Tetra® - 10/box	1715040	PRIORIX-TETRA®	GlaxoSmithKline	80019	BA-BN-PRI-TET-040	2014 Oct 3	2014 Oct 3	13.6	sk	
1715058	Infanrix®-IPV/Hib - 10/box	1715058	INFANRIX®-IPV/Hib	GlaxoSmithKline	80019	BA-BN-INF-0058#	2015 Oct 10	2015 Oct 10	5.0	sk	

Total: 7

Jump to

Secondary Holding Point in Doses

Search Results ⤴

Your search criteria returned 7 result(s).

Row Actions: <input type="button" value="Show HPL Details"/> <input type="button" value="Show Product Details"/> <input type="button" value="Show Qty in Doses"/>											
<input type="radio"/> SKU <input checked="" type="radio"/> Doses											
	Product Alternate ID	Catalogue Item Name	Catalogue Item Code	Trade Name	Manufacturer Code	Holding Point Code	Lot Number	Original Expiry Date	Current Expiry Date	Quantity on Hand	Unit Measure
<input type="radio"/>	1715001	Pediacel® - 5/box	1715001	PEDIACEL®	Sanofi Pasteur Ltd.	80019	BA-BN-PED-001	2016 Sep 2	2016 Sep 2	40.0	Do
<input type="radio"/>	1715003	Recombivax HB® 5mcg - 1/box	1715003	RECOMBIVAX	Merck Frosst	80019	BA-BN-REC-003#	2017 Sep 15	2017 Sep 15	35.0	Do
<input type="radio"/>	1715006	Fluviral® (10 dose vial) - 1/box	1715006	FLUVIRAL®	GlaxoSmithKline	80019	BA-BN-FLU-006#	2017 Sep 17	2017 Sep 17	535.0	Do
<input type="radio"/>	1715008	Menjugate® - 5/box	1715008	MENJUGATE®	Novartis Pharmaceutical Corporation	80019	BA-BN-MEN-008#	2016 Oct 7	2016 Oct 7	49.0	Do
<input type="radio"/>	1715012	Pneumovax® 23 - 1/box	1715012	PNEUMOVAX® 23	Merck Frosst	80019	BA-BN-PNEU-0012#	2015 Oct 16	2015 Oct 16	55.0	Do
<input type="radio"/>	1715040	Priorix-Tetra® - 10/box	1715040	PRIORIX-TETRA®	GlaxoSmithKline	80019	BA-BN-PRI-TET-040	2014 Oct 3	2014 Oct 3	136.0	Do
<input type="radio"/>	1715058	Infanrix®-IPV/Hib - 10/box	1715058	INFANRIX®-IPV/Hib	GlaxoSmithKline	80019	BA-BN-INF-0058#	2015 Oct 10	2015 Oct 10	50.0	Do

Total: 7

Jump to

Searching a Requisition Prep

- The following is required to be prepared in advance:
2 requisitions with different statuses

Requisition Item Summary View

	Product Alternate ID:	Catalogue Item Name:	List Price	Requester QOH:	Average Monthly Demand:	Requisition Quantity:	Approved Quantity:	Requisition Line Item Status:
<input type="checkbox"/>	1715055	Tdap-IPV 0.5 ml PF-syr - 10/box	-	99.3	0.4	5.0	5.0	Pending pick

Created By	Created Date/Time	Last Updated By	Last Updated Date/Time
Interlake20 RN, Generic	2015 Jan 12 13:06 CST	ephs.SERVICE2	2015 Jan 13 15:10 CST
Submitted By	Submitted Date/Time	Authorized By	Authorized Date/Time
Interlake20 RN, Generic	2015 Jan 12 13:07 CST	TrainPanMBH01 RN, Generic	2015 Jan 12 13:48 CST
Approved By	Approved Date/Time	Picked By	Picked Date/Time
ephs.SERVICE2	2015 Jan 13 15:10 CST	-	-
Packed By	Packed Date/Time	Shipped By	Shipped Date/Time
-	-	-	-
Delivered By	Delivered Date/Time	Received By	Received Date/Time
-	-	-	-

Search example 1: What is the status?

[Search](#) [Retrieve](#) [Clear](#)

Requisition/Product Search Results ⤴ Hide Requisition/Product Search Results

Your search criteria returned 1 result(s).

[Create Requisition](#)

Requisition ID	Submit Date	Ship To Holding Point	Requisition Status	Exception	Required Delivery	Requested Delivery Date	Ship From Holding Point	Backorder Quantity
277	2015 Jan 12	80021 - Selkirk Public Health Office	Pending Pick	Yes	Next scheduled	2015 Jan 21	10000	No

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Requisition Item Summary View

<input type="button" value="Reconcile"/> <input type="button" value="Remove Line Item(s)"/> <input type="button" value="Reset Invoice Status"/>									
		Product Alternate ID:	Catalogue Item Name:	List Price	Requester QOH:	Average Monthly Demand:	Requisition Quantity:	Approved Quantity:	Requisition Line Item Status:
<input type="checkbox"/>	<input type="checkbox"/>	1715055	Tdap-IPV 0.5 ml PF-syr - 10/box	-	99.3	0.4	<input type="text" value="5.0"/>	5.0	Pending pick

Created By	Created Date/Time	Last Updated By	Last Updated Date/Time
Interlake20 RN, Generic	2015 Jan 12 13:06 CST	ephs.SERVICE2	2015 Jan 13 15:10 CST
Submitted By	Submitted Date/Time	Authorized By	Authorized Date/Time
Interlake20 RN, Generic	2015 Jan 12 13:07 CST	TrainPanMBH01 RN, Generic	2015 Jan 12 13:48 CST
Approved By	Approved Date/Time	Picked By	Picked Date/Time
ephs.SERVICE2	2015 Jan 13 15:10 CST	-	-
Packed By	Packed Date/Time	Shipped By	Shipped Date/Time
-	-	-	-
Delivered By	Delivered Date/Time	Received By	Received Date/Time
-	-	-	-

Search example 2: What is the status, vaccine and amount?

Requisition/Product Search Results									Hide Requisition/Product Search Results
Your search criteria returned 1 result(s).									Create Requisition
Requisition ID	Submit Date	Ship To Holding Point	Requisition Status	Exception	Required Delivery	Requested Delivery Date	Ship From Holding Point	Backorder Quantity	
280	2015 Jan 13	80021 - Selkirk Public Health Office	Pending PH Authorization	Yes	Next scheduled	2015 Jan 21	10000	No	

Total: 1 Page 1 of 1 Jump to page:

Search example 2: What is the status, vaccine and amount?

Requisition Item Summary View

Reconcile Remove Line Item(s) Reset Invoice Status									
		Product Alternate ID:	Catalogue Item Name:	List Price	Requester QOH:	Average Monthly Demand:	Requisition Quantity:	Approved Quantity:	Requisition Line Item Status:
<input type="checkbox"/>	<input type="checkbox"/>	1715064	Rota 1.5 ml oral applicator - 1/box	-	591.0	4.2	25.0		Pending Public Health authorization

Save Requisition Submit Requisition Print

Cancel Entire Requisition Create New Requisition Cancel

Created By Interlake19 RN, Generic	Created Date/Time 2015 Jan 13 11:58 CST	Last Updated By Interlake19 RN, Generic	Last Updated Date/Time 2015 Jan 13 12:01 CST
Submitted By Interlake19 RN, Generic	Submitted Date/Time 2015 Jan 13 12:01 CST	Authorized By -	Authorized Date/Time -
Approved By -	Approved Date/Time -	Picked By -	Picked Date/Time -

Teach - Create Requisitions

- Have each student create a requisition for 1 item only
 - This will keep your exercise simple
- Have each requisition be for only 5 SKUs
 - Smaller amounts of vaccine “used” will make your training vaccine last longer

Receive Requisition - Prep

- The following is required to be prepared in advance:
 - Generic MDA User ID
 - Create a requisition for each student plus the instructor (*these can be used from previous class, “Create Requisition” exercise*)
 - All requisition numbers will need to be recorded and one assigned to each desk/learner
 - All requisitions must be **picked/packed & shipped** and shown in “Shipped Status” prior to class (see Inventory – Pick/Pack/Ship - QRC)

Note: The auto approval process takes at **least 15 mins** to approve. Due to this delay, complete **pick/pack & ship** before class (not during class) to ensure that you meet your teaching

Requisition/Product Search Results

[Hide Requisition/Product Search Results](#)

Your search criteria returned 11 result(s).

[Create Requisition](#)

Requisition ID	Submit Date	Ship To Holding Point	Requisition Status	Exception	Required Delivery	Requested Delivery Date	Ship From Holding Point	Backorder Quantity
267	2015 Jan 12	80021 - Selkirk Public Health Office	Shipped	Yes	Next scheduled	2015 Jan 21	10000	No
268	2015 Jan 12	80021 - Selkirk Public Health Office	Shipped	Yes	Next scheduled	2015 Jan 21	10000	No
269	2015 Jan 12	80021 - Selkirk Public Health Office	Shipped	Yes	Next scheduled	2015 Jan 21	10000	No
270	2015 Jan 12	80021 - Selkirk Public Health Office	Shipped	Yes	Next scheduled	2015 Jan 21	10000	No

Teach - Adjust & Move

- Use secondary Holding Point
- Adjust or move small amounts only (5 SKUs)
- Adjust or move in and out the same amount so your training environment stays the same

Trouble-shooting

- If a requisition is not going to “pending pick” status – check to see that the product being ordered is in the training environment (slide 5)
- Best practice is to prepare about 1 week ahead so if there is a problem, we can help support you to correct it
- Further details re: support to follow

Questions

