

# MEMO

**Date:** March 25, 2022

**To:** All Public Health Managers and Directors, and PHIMS CDI Users

**From:** Lynda Tjaden, Executive Director, Population and Public Health, Manitoba Health  
Kathy Koschik, Manager, Public Health Systems, Digital Health, Shared Health

**CC:** Dr. Carol Kurbis, Medical Officer of Health, Manitoba Health  
Debbie Nowicki, Epidemiologist, Manager, Population Health Surveillance  
Tracy Ward, Provincial Public Health Planning Lead

**RE:** **PHIMS Refresher for Public Health (Recording a Salmonella Case)**

The PHIMS Refresher for Public Health (Recording a Salmonella Case) course registration is now available on the Shared Health Learning Management System (LMS).

This training is recommended for all experienced PHIMS users to review communicable disease case investigation procedures.

This session aims to reinforce the provincial data entry standard for all communicable diseases (except TB and animal exposures). These sessions will be demonstration-style, focusing on salmonella and food history documentation being used as an example.

Topics included are:

- Review of standard public health workflows
- Manitoba Health communicable disease resources
- Generating reports
- Demonstration of documenting a salmonella case in PHIMS
- Demonstration of the PHIMS Document Management feature

Please log into the [LMS system](#) to register for an upcoming session. The session is named “**LMS-1669 PHIMS Refresher for Public Health (Recording a Salmonella Case)**”; it is listed in LMS under the following categories: Course Registration → Clinical Skills → PHIMS → LMS-1669 or by searching the keyword “PHIMS” in the search box.

Sessions are from 9am to 12pm, with multiple sessions available in April, only one session needs to be attended. All sessions are to be delivered virtually.

355 Portage Ave. Winnipeg, MB R3B 0J6  
Phone 204-940-8500 | Toll-free 1-866-999-9698

**Email:** [servicedesk@sharedhealthmb.ca](mailto:servicedesk@sharedhealthmb.ca)

**Need PHIMS support?** If you require support with PHIMS access or PHIMS software related issues, please contact the Shared Health Service Desk at:

Email: [servicedesk@sharedhealthmb.ca](mailto:servicedesk@sharedhealthmb.ca) (please state “PHIMS” in the subject line of the email)

Phone: (204) 940-8500

Toll-free: 1-866-999-9698

*For urgent matters, contact the Service Desk by phone and speak with an agent to escalate your request. Please consult with a local peer supporter or trainer before logging any service requests.*