



### Points to Remember:

- Known contacts are clients that have been identified by Health Card Number (PHIN) the contact can be found in PHIMS.
- Every Known STBBI Contact added to a case investigation should have a separate transmission event if the setting and exposure characteristics are unique for each contact. A separate TE is not always created for each STBBI contact. Known contacts of other CDs added to a case investigation can be added to the same TE if setting and exposure characteristics are the same for the group of contacts. Refer to Exposures User Guide for additional information: <https://phimsmb.ca/files/exposures-user-guide.pdf>
- There may be several Transmission Events (TE) in the *Transmission Event Summary*. Click the (+) to display more information about the contact associated with a particular TE.
- Address is required on all Transmission Events (TE) where applicable to a defined setting at a minimum record Street name (and number if available), City, and Province. Other address details can be inputted if available.

### Footnotes:

- 1 The Responsible Organization Unit is the Regional Health Authority that is following up on this Contact's investigation.
- 2 Transmitter Role information is found in the Exposure Details section on the Contact Investigation form.
- 3 Mode of Transmission and Nature of Transmission information is found in the Exposure Details section on the Contact Investigation form.
- 4 Exposure Start Date and End Date is found in the Exposure Details section on the Contact Investigation form. Exposure start date should correspond to the defined contact interview period (as specified in the disease specific protocols). If the exact start date is not certain, click the checkbox beside **Estimated**.
- 5 Exposure setting/location information can be found in the Exposure Details section on the Contact Investigation form.
- 6 Disposition information can be found in the Investigation Information section on the Contact Investigation form.

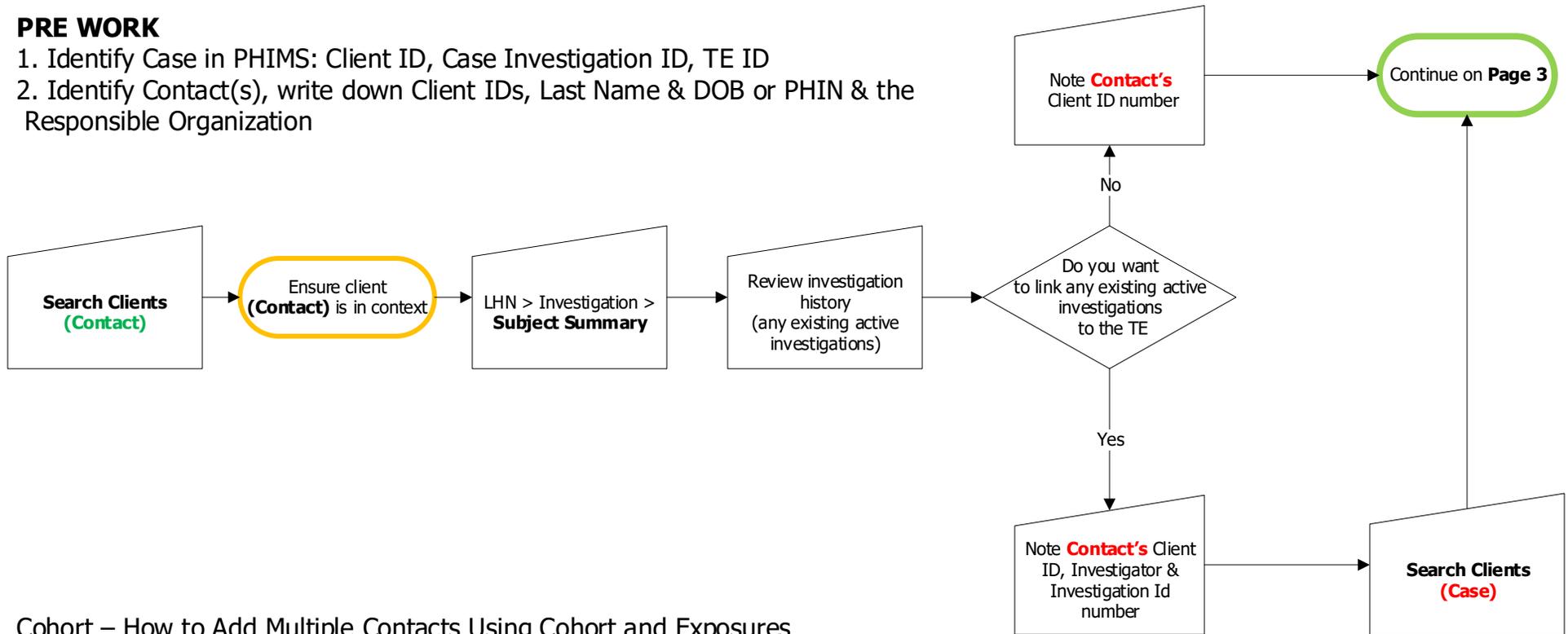


# Investigations: TE Known Contact - Add (Create Transmission Event)

Single, family or small group contacts

### PRE WORK

1. Identify Case in PHIMS: Client ID, Case Investigation ID, TE ID
2. Identify Contact(s), write down Client IDs, Last Name & DOB or PHIN & the Responsible Organization



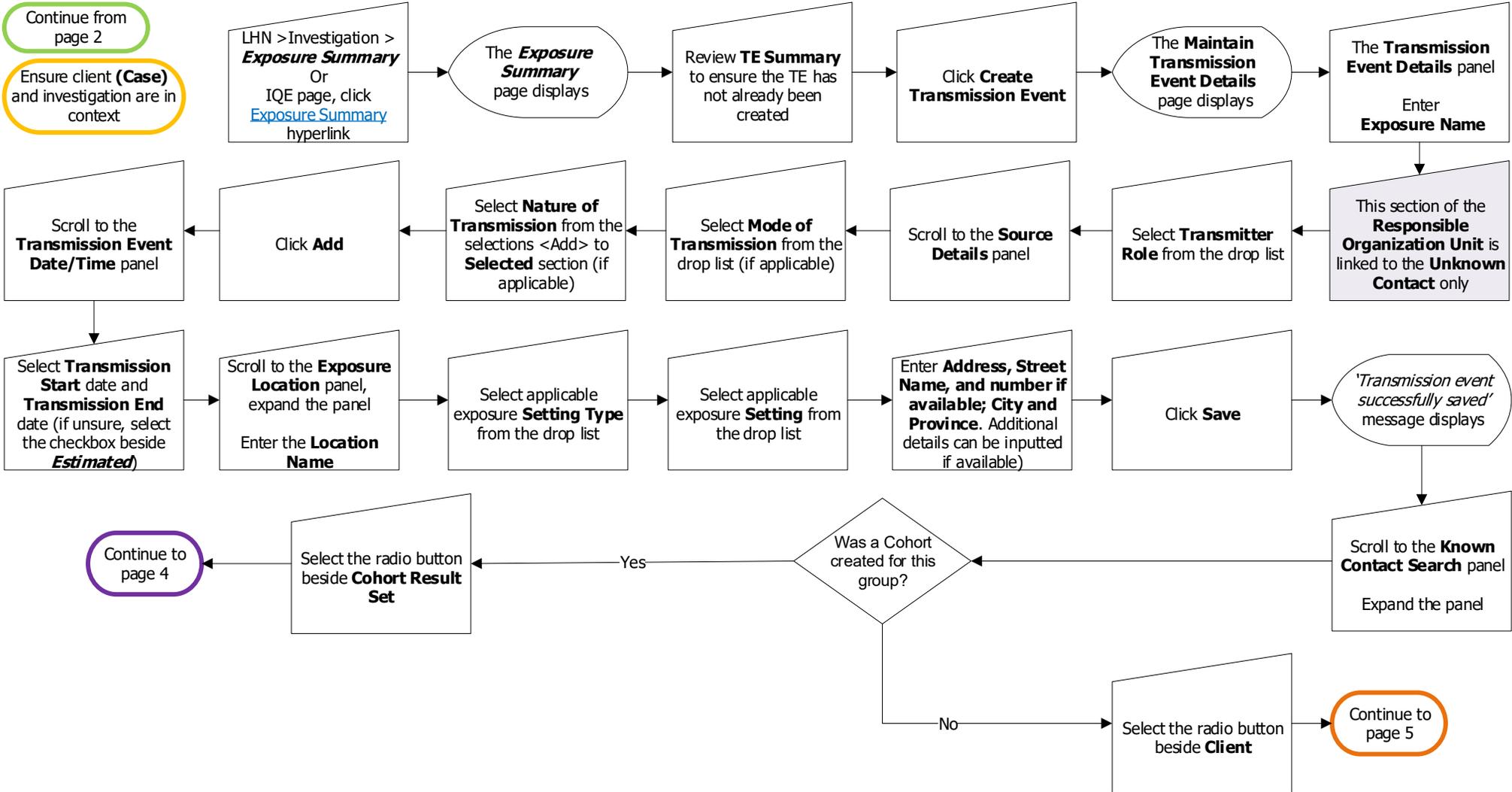
Cohort – How to Add Multiple Contacts Using Cohort and Exposures

### PRE WORK

1. Identify Case in PHIMS: Client ID, Case Investigation ID, TE ID
2. Identify list of Contacts, write down Client IDs, Last Name & DOB or PHIN & the Responsible Organization



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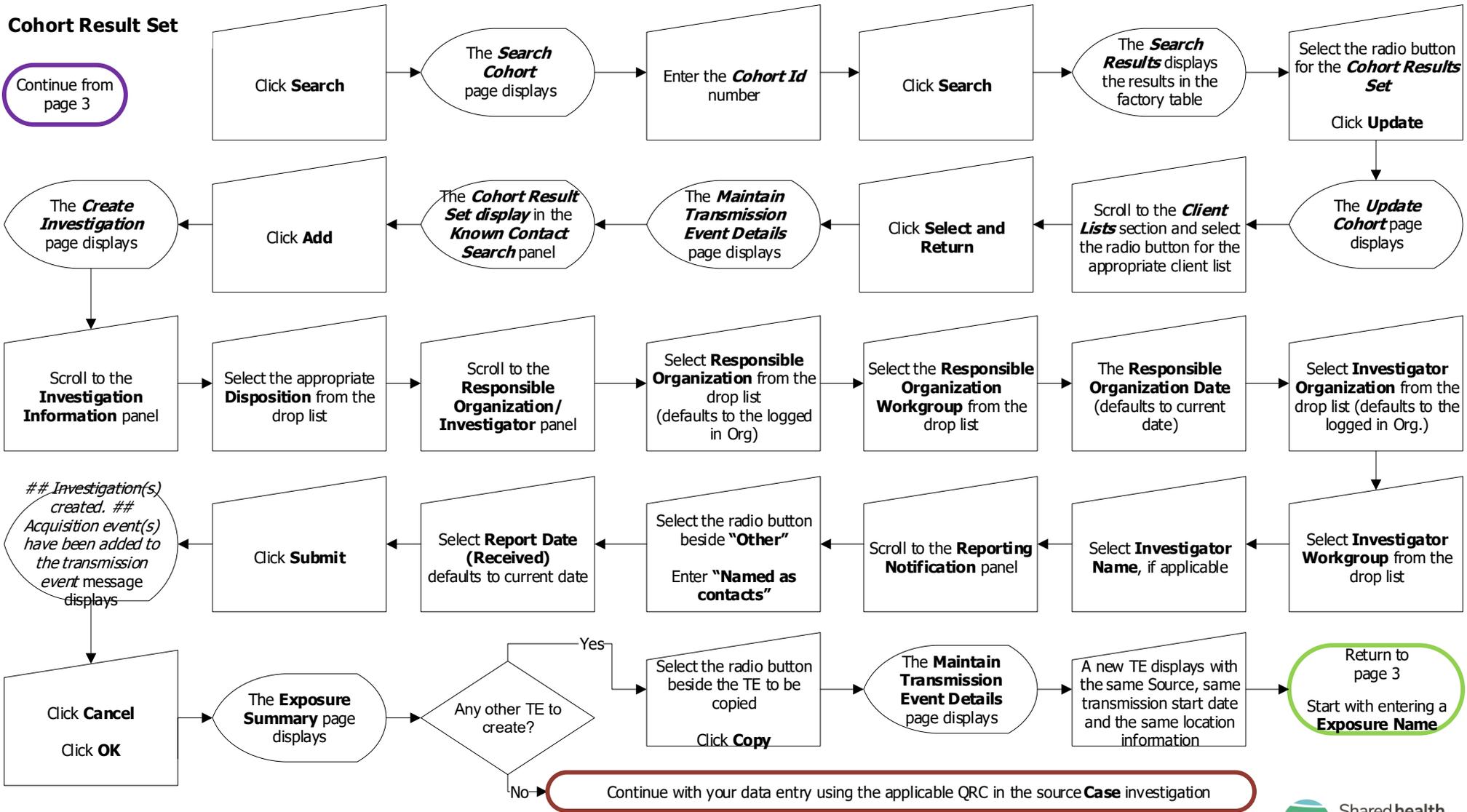




# Investigations: TE Known Contact - Create Transmission Event (Cohort Result Set)

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## Cohort Result Set

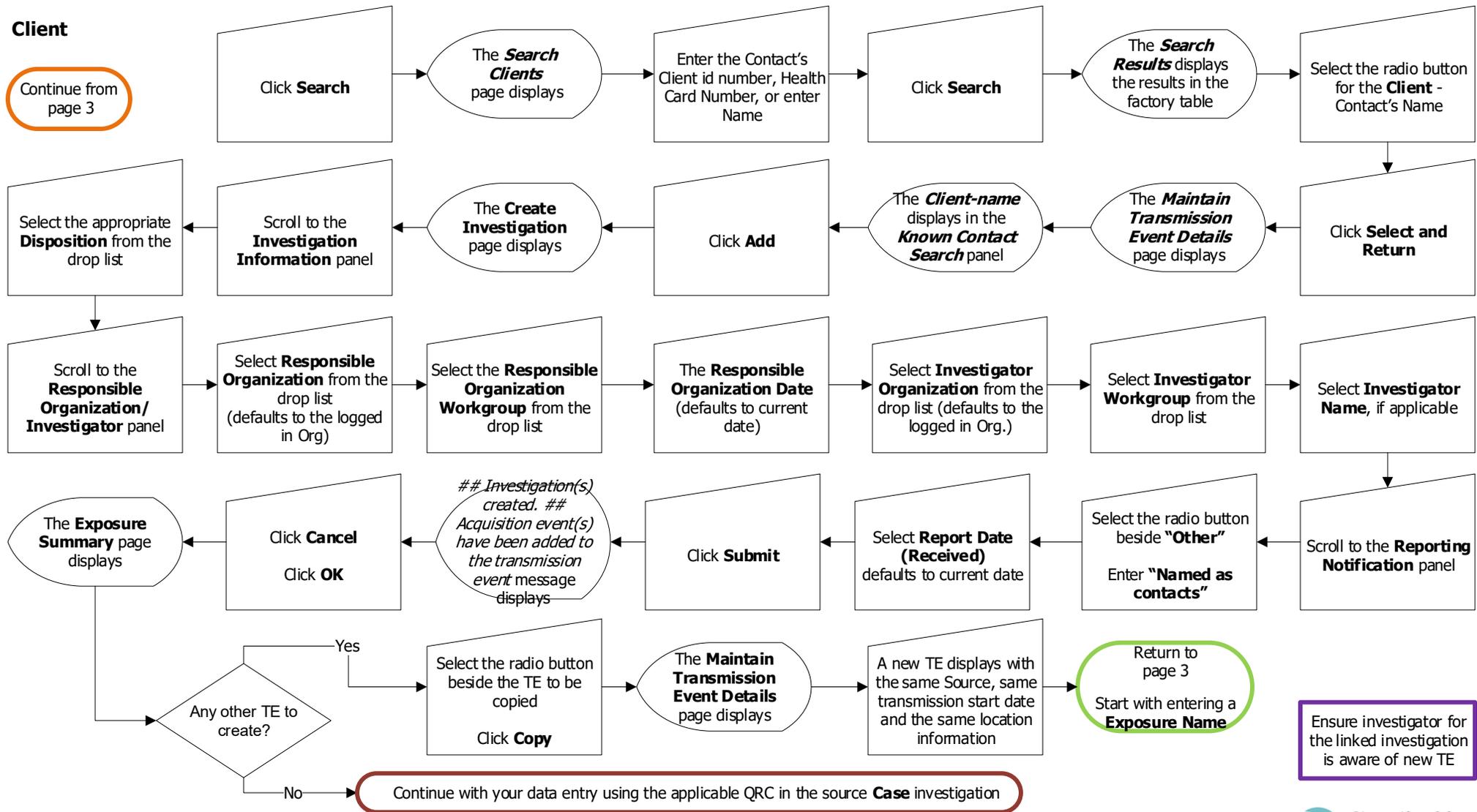




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#### Client

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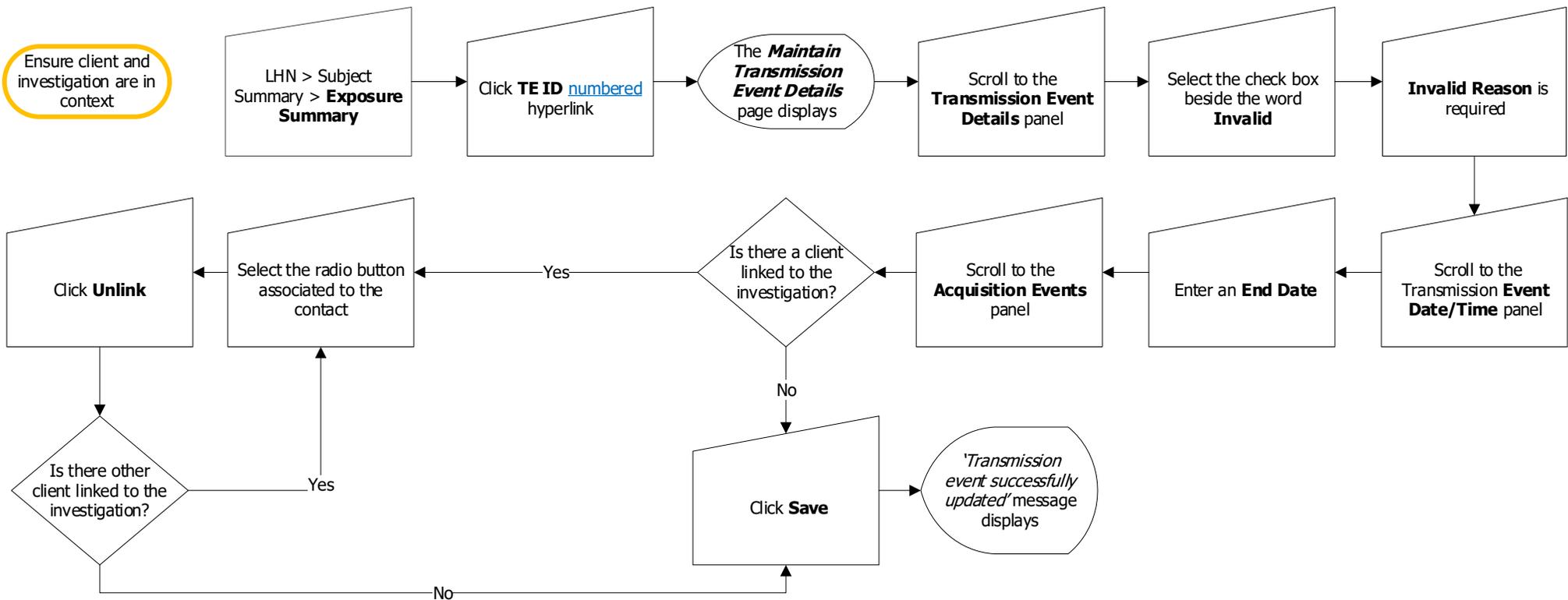
Ensure investigator for the linked investigation is aware of new TE



# Investigations: TE Known Contact - Invalidate

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**Points to Remember:**

- Any potentially identifiable information entered on the TE (eg. Names or initials for the Exposure name) should be cleared/replaced with "Entered in error"