Investigations:

Transmission Event (TE) - Known Contacts (Exposure Quick Entry)

QRC

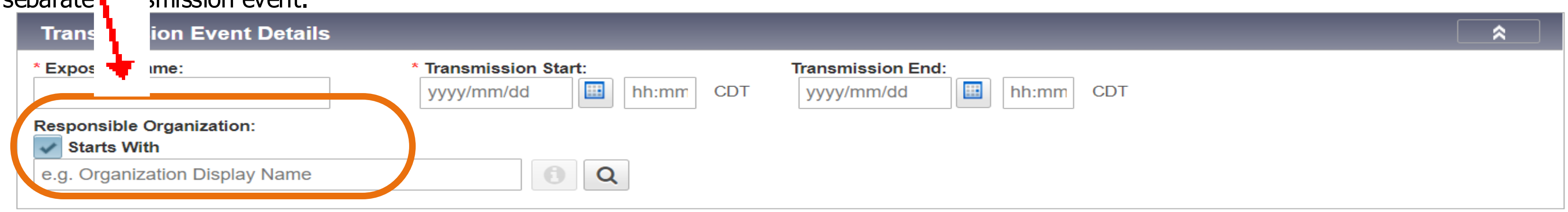
Points to Remember:

- Known contacts are clients that have been identified by Health Card Number (PHIN) the contact can be found in PHIMS.
- Every Known STBBI Contact added to a case investigation should have a separate transmission event if the setting and exposure characteristics are unique for each contact. A separate TE is not always created for each STBBI contact. Known contacts of other CDs added to a case investigation can be added to the same TE if setting and exposure characteristics are the same for the group of contacts. Refer to Exposures User Guide for additional information: https://phimsmb.ca/files/exposures-user-guide.pdf
- There may be several Transmission Events (TE) in the *Transmission Event Summary*. Click the (+) to display more information about the contact associated with a particular TE.
- Address is required on all Transmission Events (TE) where applicable to a defined setting at a minimum record Street name (and number if available), City, and Province. Other address details can be inputted if available.

Footnotes:

1. The Responsible Organization Unit is the Regional Health Authority that is following up on this Contact's investigation.
2. Transmitter Role information is found in the Exposure Details section on the Contact Investigation form.
3. Mode of Transmission and Nature of Transmission information is found in the Exposure Details section on the Contact Investigation form.
4. Exposure Start Date and End Date is found in the Exposure Details section on the Contact Investigation form. Exposure start date should correspond to the defined contact interview period (as specified in the disease specific protocols). If the exact start date is not certain, click the checkbox beside **Estimated**.
5. Exposure setting/location information can be found in the Exposure Details section on the Contact Investigation form.
6. Disposition information can be found in the Investigation Information section on the Contact Investigation form.

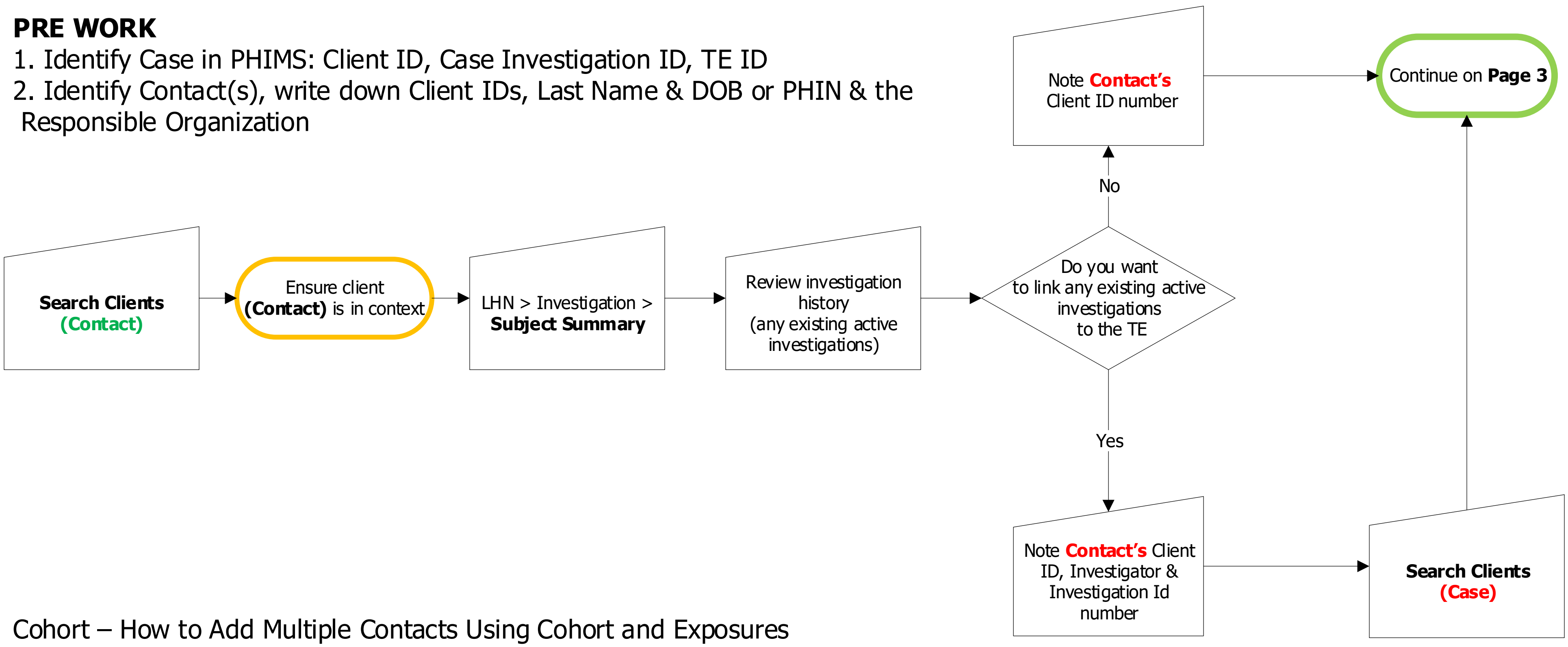
This **Responsible Organization** section is associate to the Unknown Contacts only. Every Unknown Contact added to a case investigation requires a separate transmission event.



Single, family or small group contacts

PRE WORK

1. Identify Case in PHIMS: Client ID, Case Investigation ID, TE ID
2. Identify Contact(s), write down Client IDs, Last Name & DOB or PHIN & the Responsible Organization



Cohort – How to Add Multiple Contacts Using Cohort and Exposures

PRE WORK

1. Identify Case in PHIMS: Client ID, Case Investigation ID, TE ID
2. Identify list of Contacts, write down Client IDs, Last Name & DOB or PHIN & the Responsible Organization

Investigations:

TE Known Contacts - Add (Exposure Quick Entry)

QRC

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Ensure client **(Case)** and investigation are in context

LHN >Investigation > ***Exposure Summary*** Or Exposure Quick Entry hyperlink

The ***Exposure Summary*** page displays

Review **TE Summary** to ensure the TE has not already been created

Click **Exposure Quick Entry**

The ***Exposure Quick Entry*** page displays

The **Transmission Event Details** panel

Enter **Exposure Name**

Select **Transmission Start Date**[4] and **Transmission End Date** *(if provided)*

This section of the **Responsible Organization** is linked to the Unknown Contact only

The ***Exposure Location*** panel

Enter **Location Name**

Select applicable exposure **Setting Type** from the drop list

Select applicable exposure **Setting** from the drop list

Enter **Address, Street Name, and number if available; City and Province**. Additional details can be inputted if available)

The ***New Known Contacts*** panel

In the **Client** typeahead field, enter Contact's ID or Contact's last name, or Contact PHIN

Click on the client's shaded identification to select

Client's information displays in the Client field

Click **Add**

If '**New'** is greyed out in the Investigation drop box = no existing Investigation or AE for this contact, a new Investigation and a new Acquisition event will be created when saved

If at any time 'New' is displayed in the Investigation drop box, the **Contact Investigation Details** is a required field

New Investigation & New Acquisition Event (AE)

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If you select an Existing Investigation and 'New' for the Acquisition Event drop list:

1) the Client's existing Contact Investigation will be used. No new Contact Investigation will be created

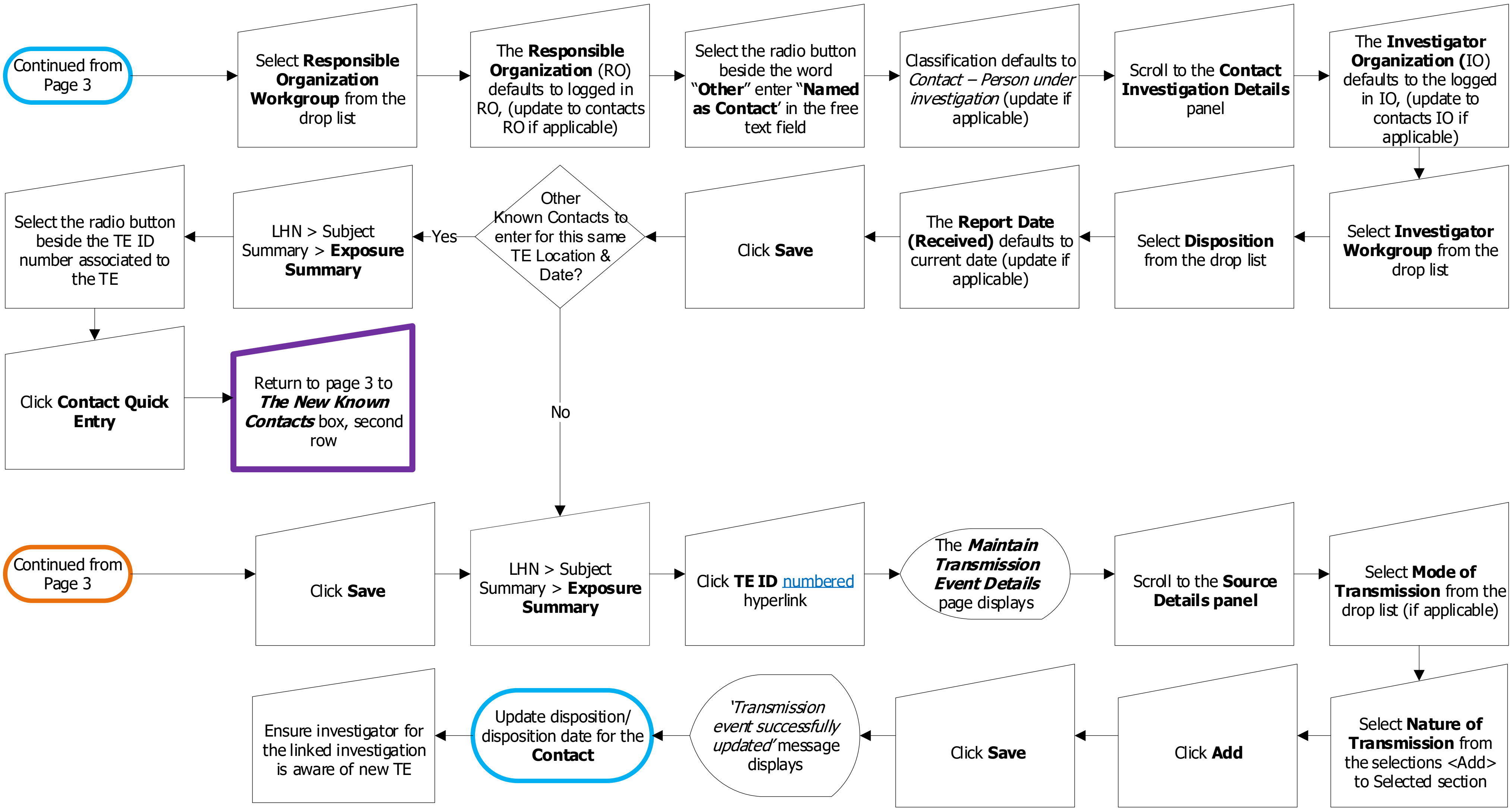
2) a new AE will be created for the existing Contact Investigation and linked to the source case TE.

This is NOT recommended practice.

Investigations:

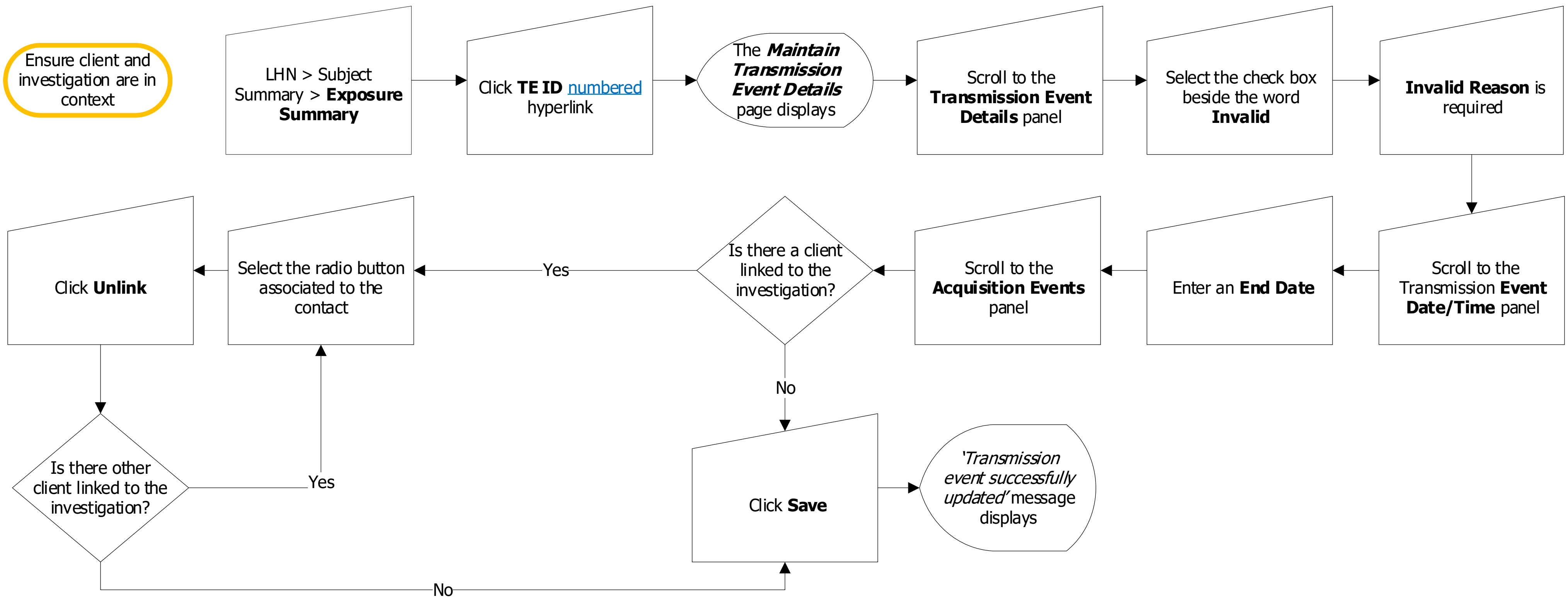
TE Known Contacts - Add (Exposure Quick Entry)

QRC



Investigations:
TE Known Contact - Invalidate

QRC



Points to Remember:

- Any potentially identifiable information entered on the TE (eg. Names or intials for the Exposure name) should be cleared/replaced with "Entered in error"