There are 2 methods to update an immunization record in PHIMS

From the client's Immunizations page scroll to the **Immunization History – Detailed Data Table** panel

1. Select the *radio button* beside the agent you want to update
2. Click **Update**
   OR
3. Click **Copy/Replace** *(continue to page 4)*

Update Immunization

When choosing the **Update** option, there are certain data elements that can be updated, and certain elements that are enabled for editing.

Editable (in white)

- Reason for Immunization
- Organization
- Service Delivery Location
- Lot Number
- Dosage
- Site
- Route

1

Unable to edit (in grey)

- Date Administered
- Provider
- Holding Point Name
- Holding Point Location
- Dosage UOM
- Trade Name
- Manufacturer

* Organization:
Benefits Rx Pharmacy,

* Service Delivery Location:
Benefits Rx Pharmacy, Carman, Manitoba

* Vaccine Details

Holding Point Name:
Benefits Rx

Holding Point Location:
91280- OP

☐ Publicly Funded

* Lot Number:
☐ Display Expired and Recalled Lots
◉ Show All ◯ Publicly Funded ◯ Non-Publicly Funded
AZCOVID19 - Exp. 2021 Dec 31

Dosage:
0.5

* Dosage UOM:
mL

* Site:
Deltoid: upper left

* Route:
Intramuscular

Trade Name:
AstraZeneca COVI...

Manufacturer:
AstraZeneca

The *Update Immunization* modal is displayed

Update Immunization   Apply   Reset   🖶   ✖

Status Details   ✓   ⌃

4. '**Update**' information required

Note: It is mandatory to enter a comment indicating the reason for the update of immunization information

❌ Comment is a required field.   ✖

In the **Comments and Status Updates** section

    5. Click **Add**

Comments and Status Updates	⇧
* **Comments** To create a new record click Add.	Add

A **Comment** modal displays

    6. Enter a comment

Comment   Apply | Reset | 🖶 | ✖

* Comment:

(4000 characters remaining.)

     Apply | Reset

    7. Click **Apply**

The page returns to the **Update Immunization** modal and the *Comment* is recorded

    8. Click **Apply** again

* **Comments**					Add
⬆.	Date ▾	Antigens ⇕	Old Status ⇕	New Status ⇕	Status Change Reason ⇕	Recorded By ⇕
⊖	2021 Feb 11					Desrosiers, Robert
	Comments					
	Corrected Site					
Total: 1		⏮ ◀ **1** ▶ ⏭				10 ⌄

     Apply | Reset

The **Immunizations** page displays

    9. Click **Save** at the top

Immunizations			Save	Reset	▾ More	⁞	log	🖶	?	▾
⚠ Alerts										Active

Client ID: ℹ 👥 6066	Name(Last, First Middle) / Gender: Banner, Brian / Male	Health Card No: 173018197	Date of Birth / Age: 1966 Feb 16 / 54 years
Phone Number: Primary Home: 204-525-5555	Health Region Organization: Manitoba,Southern Health - Santé Sud	Additional ID Type / Additional ID: Manitoba Health Family Registration Number / -	

A *'The Client Immunization Profile was successfully updated'* message displays

ℹ   The Client Immunization Profile was successfully updated. ✖

Shared **health**
Soins communs
Manitoba

Copy/Replace Immunization

When choosing the **Copy/Replace** option, most data elements can be edited. This selection offers the option of retaining all previously entered data but editing only the incorrectly entered information. This option also allows entering information that had previously been omitted, this option will also autodecrement inventory from the holding point (ensure inventory is available, use Adjusting Quantity on Hand instruction material to add inventory)

The ***Add Immunization*** modal opens

Immunization History - Detailed Data Table					
Add Immunization	Record Consent	Apply	Reset	🖶	✖
Immunization Type: Provider Recorded					

Editable (in white)

- Agent
- Date Administered
- Consent for Service Override/Bypass Reason
- Reason for Immunization
- Provider
- Organization
- Service Delivery Location
- Holding Point Name
- Holding Point Location
- Lot Number
- Dosage
- Site
- Route

1. Edit the information
2. Re-Enter **Consent for Service Override/Bypass Reason**: and then add a comment in the Comments box (*****) required field.
3. Enter a Comment ***It is mandatory to enter a comment indicating the reason for the update of immunization information***

4

4. Click Apply

Unable to edit (in grey) if you update the **Agent**, *Trade Name* and *Manufacturer* will be editable

- Trade Name
- Manufacturer

If you see this message (ignore it) click the X
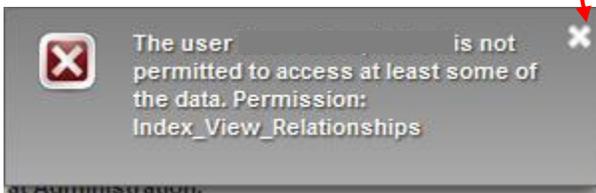
A ***Copy/Replace Confirmation*** modal will open

The *Replace Original* check box will be defaulted to checked

1. Select Reason for Deletion
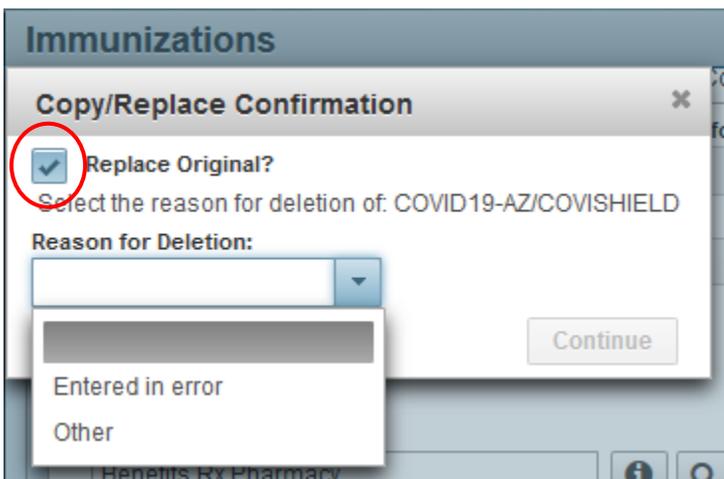
2. Click Confirm

5

An immunization with agent COVID19-AZ/COVISHIELD on date 2021 May 18 already exists for this client.

3. Click **Save**

A **'The Client Immunization Profile was successfully updated' and 'COVID-19-AZ/COVISHIELD: Successfully decremented vacccine inventory'** messages display

COVID19-AZ/COVISHIELD:Successfully decremented vaccine inventory.

The Client Immunization Profile was successfully updated.