Mass Immunization Event:

Worksheet Record Consent – Points to Remember

QRC

Points to Remember:

- Do not use **# of Doses** field. Entering a value into this field may create an error in the worksheet.
- Users can only select "Grant" or "Refuse" as the consent options. When a client refuses consent, a reason for the refusal must be documented.
- Consent must be received in electronic, verbal or written format. When a paper copy of the consent is not available, the name of the individual who provided consent must be entered in the text box. Otherwise legal decision maker can be selected for paper consents.
- It is important to document the effective to and from date. Do not 'end' the consent on the same day that it is granted (Note: Consents are effective for a 1 year time frame with the exception of one-time immunizations). If creating a new consent after expiring a previous consent directive, you must wait until the following day to avoid overlapping dates.
- **NOTE**: Creating a new consent directive for a vaccine where an active directive exists may generate a warning such as "*An active Consent Directive exists for the Agent/Antigen(s) selected; if a new overlapping consent record is successfully created the original consent directive will be automatically expired"* When you select 'Save', you may get the Alert message *"An active Consent Directive(s) existed for some of the Agent/Antigen(s) selected and it was automatically expired."* and the confirmation message *"Consent records for the selected client/agent combinations that are applicable toeh event have been updated successfully."*
- If the previously applied active consent directives have changed, or consent was granted in error, the consent can be updated see page 4.
- If consent has been granted in error, or if the consent 'effective to' date has been extended, the consent can be expired. Once that action is completed, the consent will revert back to missing. New consent can be created the following day. See page 4 for details on expiring consent.
- Consent directives can be viewed by clicking the "Filter" arrow under the "Consent Readiness" column and selecting the applicable readiness from the drop list.

Mass Immunization Event:

Worksheet Record Consent - Apply Consent to One Client

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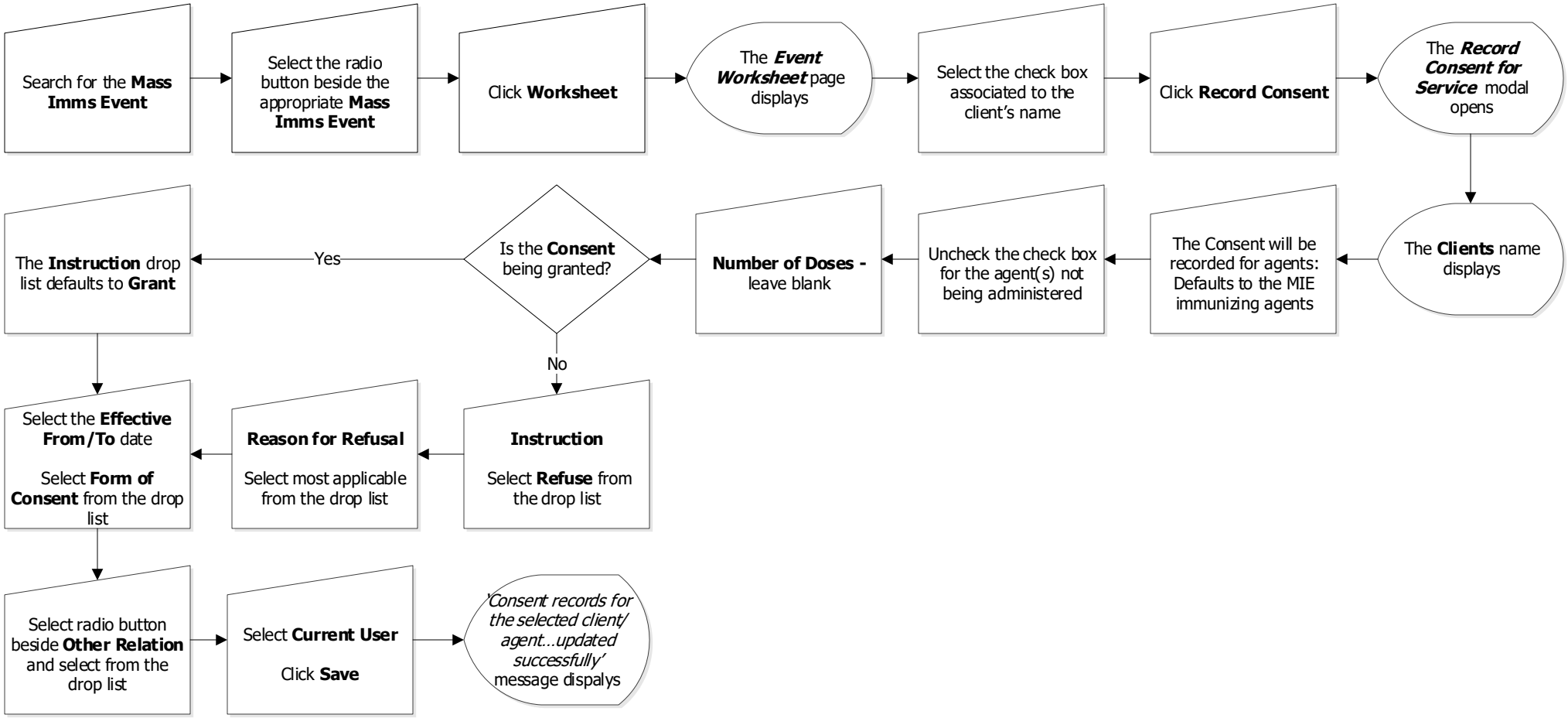

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Mass Immunization Event:

Worksheet Record Consent - Apply Consent to Multiple Clients at Time

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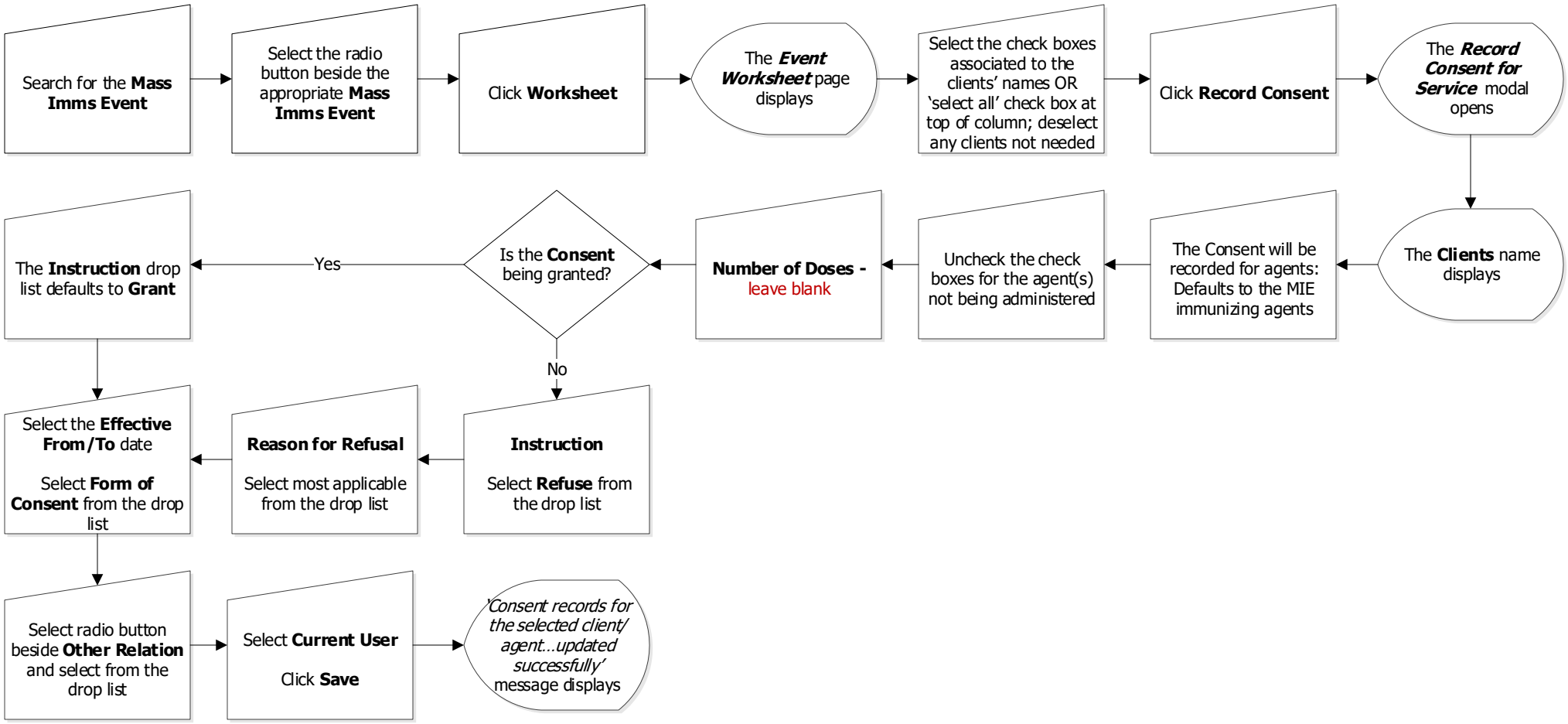

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Mass Immunization Event:
Worksheet Record Consent – Update Consent

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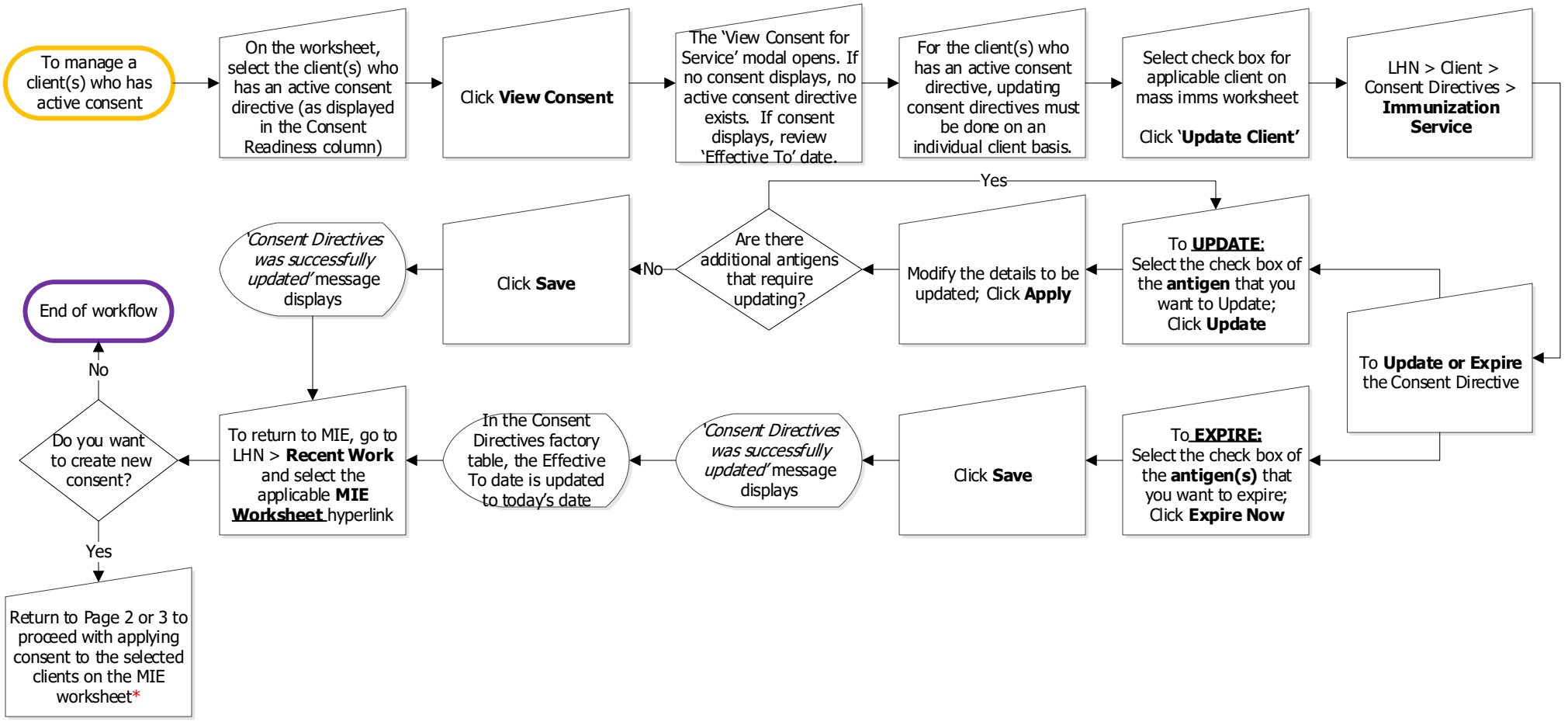

***Note**: When '**Expiring**' consent, you must wait until the following day to create new consent

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